



### What Type of Vehicle Manufacturer or Alterer is Your Company? (check all that apply)

*Note: If you are a completed vehicle or incomplete vehicle manufacturer, you must also submit VIN deciphering info under 49 CFR Part 565*

- Completed Vehicle Manufacturer - a manufacturer of vehicles that require no further manufacturing operations to perform their intended function
- Incomplete Vehicle Manufacturer - a manufacturer of incomplete vehicles, as defined above
- Intermediate Manufacturer - a manufacturer (other than the incomplete vehicle manufacturer or the final-stage manufacturer) who performs manufacturing operations on a vehicle manufactured in two or more stages
- Final-Stage Manufacturer - a manufacturer who performs such manufacturing operations on an incomplete vehicle that it becomes a completed vehicle
- Alterer - a person who alters by addition, substitution, or removal of components (other than readily attachable components), a certified vehicle before the first purchase of the vehicle other than for resale

### Instructions for Completing, Revising, and Submitting Your Information

49 CFR Part 566 requires that a manufacturer of motor vehicles and regulated motor vehicle equipment items submit to NHTSA not later than 30 days after manufacturing begins, information about the company and the products it manufactures. This suggested form will assist a manufacturer to comply with Part 566. Please complete the form by typing or clearly printing. Each manufacturer who has submitted this information must keep its entry current, accurate, and complete by submitting revised information not later than 30 days after the relevant changes in its business occur.

**Mail, Fax or E-mail the completed form to:**  
**Attention: VIN Coordinator**  
**National Highway Traffic Safety Administration**  
**1200 New Jersey Avenue, SE**  
**West Building, Room W45-207**  
**Washington, DC 20590**  
**Fax: 202-366-3081**