

SECTION 1
(TO BE COMPLETED BY ALL JURISDICTIONS)

1. What government body/department administers driver licensing in your State/District (i.e., Department of Motor Vehicles, Department of Public Safety, Department of Public Health)?

2. Does your State have a Medical Advisory Board (MAB)

YES If YES, what is it called? _____

NO

3. Does your licensing agency have an internal medical review unit (that is separate from the MAB that you may have) with designated, trained, professional staff?

<p><input type="checkbox"/> YES</p> <p>If YES...</p> <p>Describe the staff (non-medical and medical) including number and types of specialists—i.e., nurses, driver improvement counselors, driver analysts, etc.</p>	<p><input type="checkbox"/> NO</p> <p>If NO...</p> <p>Check which applies to your medical review program:</p> <p><input type="checkbox"/> Non-medical administrative staff who have other responsibilities in addition to medical evaluation</p> <p><input type="checkbox"/> A formal liaison with the State Health Department</p> <p><input type="checkbox"/> A formal liaison with the State Medical Association</p> <p><input type="checkbox"/> Full-Time Staff Physician(s); How many? _____</p> <p><input type="checkbox"/> Part-Time Staff Physician(s); How many? _____</p> <p><input type="checkbox"/> Permanent Physician Consultant(s); How many? _____</p> <p><input type="checkbox"/> Medical Advisory Board</p> <p><input type="checkbox"/> Other</p> <p>Describe:</p>
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4. Are first-time applicants for a passenger vehicle driver's license required to have a physical exam performed by a physician or other medical practitioner?

YES NO NO, EXCEPT UNDER THE FOLLOWING CIRCUMSTANCES

5. Are applicants required to complete a section that contains questions about medical conditions? (If YES, please attach copy of application).

YES, on first-time applications only

YES, on renewal applications only

YES, on first-time and renewal applications

NO

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6. Are physicians required by law to report drivers to the licensing agency who have medical conditions or functional impairments that could affect their ability to drive safely?	
<input type="checkbox"/> YES If YES...	<input type="checkbox"/> NO If NO...
6a What are the conditions that physicians are required to report? (List below, and attach sections of the Vehicle Code or other materials that describe the requirement).	6e Does the licensing agency allow reports to be submitted by physicians on a voluntary basis? <input type="checkbox"/> YES <input type="checkbox"/> NO
6b How does the physician provide the licensing agency with this information (i.e., a specific licensing agency form, a letter written by the physician)? Please provide copies of forms, if used.	6f If YES to 6e, how does the physician provide the licensing agency with this information? (i.e., a specific licensing agency form, a letter written by the physician). Please provide copies of forms, if used.
6c If a physician fails to report a driver with a medical condition, and then the patient is involved in a crash, can the physician be held liable as a proximate cause of a crash resulting in death, injury, or property damage caused by the patient? <input type="checkbox"/> YES <input type="checkbox"/> NO	
6d If a physician fails to report a driver with a medical condition, can the physician be convicted of a summary criminal offense? <input type="checkbox"/> YES <input type="checkbox"/> NO	

7. For physicians who report drivers (either by law or on a volunteer basis), are reports confidential?

YES without exception

YES, except in the following conditions (i.e., driver may receive copy upon request; physician reports may be admitted as evidence in judicial review proceedings of drivers determined to be incompetent): _____

NO

8. Are physicians who report drivers in good faith (either by law or on a volunteer basis) immune from legal action by their patients?

YES NO

SECTION 1 (CONTINUED)
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9. From which of the following sources does the licensing agency accept referrals of potentially “unsafe” drivers (check all that apply):

- Police Officers
- Courts
- Family
- Friends
- Other Citizens
- Hospital
- Occupational Therapists
- Physical Therapists
- Others (list) _____

10. Does the licensing agency accept reports from individuals who do not provide their name (i.e., anonymous referrals)?

YES NO

11. Are reports from any of the sources investigated before the licensing agency contacts a driver for possible evaluation?

YES NO

If YES, which sources are investigated, and what is the investigation process?

12. What are the circumstances under which a driver may be required to undergo evaluation (check all that apply)?

- Crash with fatality
- Accumulation of points (list how many and time period) _____
- Accumulation of crashes (list how many and time period) _____
- Upon reaching a certain age (list the age) _____
- Upon referral by police
- Upon referral by courts
- Upon referral by physician
- Upon referral by occupational therapist
- Upon referral by family/friends/other citizens
- Upon self report of a medical condition
- Licensing agency counter personnel observes signs of functional impairment during renewal process
- Expiration of license (list number of days) _____
- Upon application for handicapped parking privileges
- Other (describe) _____

SECTION 1 (CONTINUED)
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13. On what basis (or upon whose recommendation) are licensing decisions generally made? (i.e., licensing agency generally adheres to MAB's recommendation; Agency generally adheres to recommendations made by driver's physician, Agency adheres strictly to visual and medical standards; Agency generally bases decision on whether driver passes road test, etc.).

14. Is there an appeal process for drivers whose driving privilege is suspended or restricted for medical conditions or functional impairments?

YES NO

15. Does your licensing agency provide specialized training for its personnel in how to observe applicants for conditions that could impair their ability to operate a motor vehicle safely?

YES NO

If YES, please send any related materials (i.e., training manuals, descriptions of course content, etc).

16. Does your licensing agency provide specialized training for driver licensing personnel relating to older drivers?

YES NO

If YES, please send any related materials (i.e., training manuals, descriptions of course content, etc).

17. Does your licensing agency make available to older drivers Public Information & Education (PI&E) materials explaining the importance of fitness to drive and the ways in which different impairing conditions increase crash risk?

YES NO

If YES, please send materials.

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18. Does the licensing agency provide counseling to drivers with functional impairments:
- to help them adjust their driving habits appropriately, and/or
 - to deal with potential lifestyle changes that follow from limiting or ceasing to drive?

___ YES	___ NO
If YES...	If NO...
18a. Please list the job title of the person(s) who provides counseling, and describe the counseling activities.	18c. Does the licensing agency refer the driver to an outside resource for counseling about how to deal with lifestyle changes as a result of reducing or stopping driving? ___ YES ___ NO If YES, who/what is the source?
18b. Does the counseling include providing information about alternative transportation options? ___ YES ___ NO	

19. Does the licensing agency refer drivers for remediation of impairing conditions (i.e., vision problems, mental problems, physical problems)?

___ YES ___ NO

If YES, please identify the kinds of professionals to whom drivers are referred.

20. Are drivers diagnosed with dementia allowed to drive in your jurisdiction?

___ YES ___ NO

If YES...

- 20a. At what level or stage would driving privileges be revoked?

SECTION 1 (CONTINUED)
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21. What barriers exist, if any, to implementing more extensive screening, counseling, and/or referral activities, including connections to alternative transportation?

22. Does your licensing agency use an automated medical record system?

YES NO

23. Does your licensing agency use automated work flow systems (e.g., scanning of driver license number, automatic letter generation, case manager and workload assignment)?

YES NO

24. Does your medical review process rely on NHTSA 402 funding to support its operation? YES NO

If YES, to what degree?

SECTION 1 (CONTINUED)
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25. **OPTIONAL.** It is important that we fully understand the sequence of events/procedures that follow referral of a driver to the licensing agency for medical/functional evaluation of fitness to drive. Of particular interest are: (1) the tests conducted (i.e., vision, knowledge, traffic sign, closed course drive test, on-road drive test, tests of mental and physical abilities, medical evaluation by physician, etc); (2) personnel and agencies involved—inside of the licensing agency as well as outside of the agency); (3) how results are conveyed back to the licensing agency if someone outside the Agency conducts testing; (4) what kinds of results receive consideration in the licensing decision (test results, physician report, driving record, interview with driver, etc); and (5) how drivers referred for remedial treatments are followed up to ensure fitness to drive has been restored. Please include a flow chart of the process if you have one available.

If you can provide this information at this time, it would be greatly appreciated. If not, it may be deferred to a follow-up telephone contact.

Please provide the following information:

State: _____

Name of person completing survey: _____

Title: _____

Agency: _____

Department: _____

Phone: _____

Fax: _____

Email: _____

CHECKLIST OF REQUESTED MATERIALS

- ✓ Sections of your State’s Vehicle Code that describe the licensing of drivers of passenger vehicles.
- ✓ Forms that drivers complete for original and renewal licenses that request self-disclosure of medical conditions that could affect their safe driving ability.
- ✓ Forms used by your licensing agency to request medical history from a driver’s physician.
- ✓ Forms that law enforcement, physicians, and private citizens would use to report a driver who exhibits signs of unsafe driving.
- ✓ Forms that counter personnel, driver license examiners, and MAB physicians use to assess functional ability.
- ✓ Any public information and education (PI&E) materials addressing “fitness to drive” issues.
- ✓ Training materials used in educating licensing personnel to observe functional ability.
- ✓ Training materials used in educating licensing personnel in dealing with older drivers.
- ✓ Standards and guidelines for licensing people with specific medical conditions.

*Please continue to Section 2
if your State/District HAS a Medical Advisory Board.*

*Please continue to Section 3
if your State/District DOES NOT HAVE a Medical
Advisory Board.*