

FRANKLIN COUNTY MUNICIPAL COURT
VEHICLE IMMOBILIZATION COORDINATOR
375 S. HIGH STREET, 9TH FLOOR
COLUMBUS, OHIO 43215-4520

TO: _____
Law Enforcement Agency

FROM: Elwin Rasmussen, Phone 645-5962; Fax: 645-1806

DATE: _____

RE: Defendant: _____
Case No: _____

ATTACHED ARE COPIES OF THE FOLLOWING:

- (1) Court order to immobilize vehicle
- (1) Court order to release vehicle and license plates to vehicle owner
- (1) Confirmation of Vehicle Immobilization Form**
****A copy of the completed form is to be returned to this office**
- (1) Information sheet to be given defendant
- (1) DO NOT TOW NOTICE; place it in immobilized vehicle on dash or front seat where it can be read from outside the vehicle
- (1) De-immobilization notice
- (1) Pre-trial release order authorizing re-location of vehicle

RETURN COMPLETED COPY OF THIS FORM TO VEHICLE IMMOBILIZATION COORDINATOR

**CONFIRMATION OF VEHICLE
PRE-TRIAL SEIZURE CONTINUED
AT NEW LOCATION**

Date: _____

From: _____
Law Enforcement Agency

To: Franklin County Municipal Court
Vehicle Immobilization Coordinator
375 South High Street, 9th Floor
Columbus, Ohio 43215-4520

Phone: 645-5962
Fax: 645-1806

Defendant: _____ Case # _____

Address: _____

Home Phone # _____ Work Phone# _____

Vehicle Owner: _____

Address: _____

Home Phone# _____ Work Phone # _____

Vehicle: Year _____ Make _____ Color _____

License# _____ Vehicle ID# _____

Type device used to immobilize: Club _____ Other _____

Odometer mileage when immobilized _____

New location of vehicle: _____

Date vehicle immobilized at new location: _____

License plates recovered: yes _____ no _____

SIGNATURE & BADGE # OF OFFICER IMMOBILIZING VEHICLE

Distribution:

- (1) Law Enforcement Agency
- (2) Vehicle Immobilization Coordinator, F.C. Municipal Court

CONFIRMATION OF VEHICLE IMMOBILIZATION

RETURN COMPLETED COPY OF THIS FORM TO VEHICLE IMMOBILIZATION COORDINATOR

FRANKLIN COUNTY MUNICIPAL COURT

Date: _____

From: _____
Law Enforcement Agency

To: Franklin County Municipal Court
Vehicle Immobilization Coordinator
375 South High Street, 9th Floor
Columbus, Ohio 43215-4520
Phone: 645-5962
Fax: 645-1806

Defendant: _____ Case # _____

Home Phone # _____ Work Phone# _____

Address: _____

Vehicle: Year _____ Make _____ Color _____

License# _____ Vehicle ID# _____

Vehicle registered to: _____

Vehicle to be immobilized at _____

Vehicle currently at location indicated below:

Residence _____ Impound lot _____ Other _____

Name & address _____

Type device used to immobilize: Club _____ Other _____

Odometer mileage when immobilized _____

Date vehicle immobilized _____

Period of immobilization _____

License plates recovered: yes _____ no _____

Comments: _____

SIGNATURE & BADGE # OF OFFICER IMMOBILIZING VEHICLE

Distribution:

- (1) Law Enforcement Agency
- (2) Vehicle Immobilization Coordinator, Franklin County Municipal Court

DE-IMMOBILIZATION NOTICE
RETURN COMPLETED FORM TO VEHICLE IMMOBILIZATION COORDINATOR

Date: _____

From: Elwin Rasmussen
Vehicle Immobilization Coordinator
Franklin County Municipal Court
375 South High Street, Ninth Floor
Columbus, OH. 43215

Phone: (614) 645-5962

FAX: (614) 645-1806

TO: _____
Law Enforcement Agency

SUBJECT: _____ Case # _____
Home Phone _____ Work Phone _____

Address: _____

Vehicle: Year _____ Make _____ Vin # _____

License Plate # _____ Registered Owner: _____

Vehicle Location: _____

Mileage when de-immobilized: _____

Mileage when immobilized: _____

The above vehicle was immobilized on _____ for a period of _____
days. THE DEVICE USED FOR IMMOBILIZATION SHOULD BE REMOVED ON _____
IF PROOF OF PAYMENT OF THE \$100.00 FEE TO THE BMV VERIFIED.

***** PLEASE RETURN THIS FORM INDICATING ACTION TAKEN *****

- (A) _____ Immobilization device removed on above date.
- (B) _____ Vehicle cannot be located.
- (C) _____ Bureau of Motor Vehicles notified of (B).
- (D) _____ Immobilization device is missing or evidence of tampering.
- (E) _____ Unable to contact defendant or owner.

Name & Badge # of Officer Removing Device

***REMINDER, pursuant to R.C. 4503.233(d)(3), seven days after expiration of immobilization period, vehicle owner must be notified in writing by law enforcement agency which immobilized the vehicle that vehicle owner has 20 days from expiration date of immobilization period to pay fees and obtain release of vehicle or vehicle will be forfeited to the state.

IF YOU ARE THE VEHICLE OWNER AND THE DEFENDANT IS FOUND GUILTY OF THE CHARGE WHICH CAUSED YOUR VEHICLE TO BE SEIZED, THE BELOW LISTED INFORMATION AND PROCEDURES WILL APPLY.

SALE OF VEHICLE: Approval of court must be obtained to sell vehicle. If sale or transfer of vehicle occurs without court approval, between the time of arrest of the person operating the vehicle and the time of the immobilization of the vehicle, the court will direct the BMV that the vehicle owner cannot register a vehicle in his/her name for two years from the date of the court entry.

FEE: IMMOBILIZATION FEE OF \$100.00 MUST BE PAID TO THE BUREAU OF MOTOR VEHICLES TO OBTAIN RELEASE OF VEHICLE AT THE END OF THE IMMOBILIZATION PERIOD. IT CAN NOT BE PAID AT A DEPUTY REGISTRAR. IF THE \$100.00 FEE IS NOT PAID, THE BUREAU OF MOTOR VEHICLES WILL PLACE A REGISTRATION BLOCK ON ALL VEHICLES OWNED BY THE VEHICLE OWNER UNTIL THE \$100.00 FEE IS PAID.

IMMOBILIZATION AND IMPOUNDMENT PERIOD: BEGINS ON THE DAY THE VEHICLE IN QUESTION IS IMMOBILIZED BY LAW ENFORCEMENT OR PERSONNEL DESIGNATED BY THE COURT. PERIOD OF PRE-TRIAL SEIZURE OF VEHICLE IS CREDITED TO THE PERIOD OF IMMOBILIZATION.

EXPIRATION OF IMMOBILIZATION: THE VEHICLE IMMOBILIZATION COORDINATOR WILL INFORM THE POLICE AGENCY, WHICH IMMOBILIZED YOUR VEHICLE, THE DATE ON WHICH YOUR VEHICLE CAN BE RELEASED. YOU WILL NEED TO PROVIDE THE POLICE AGENCY EVIDENCE THAT YOU HAVE PAID THE \$100.00 FEE TO THE BUREAU BEFORE THEY WILL DE-IMMOBILIZE THE VEHICLE OR RELEASE THE VEHICLE TO YOU.

LICENSE PLATES: IF VEHICLE IS IN CUSTODY OF INDIVIDUAL, PLATES MUST BE PRESENTED TO THE COURT AT TIME OF SENTENCING OR WITHIN TWO DAYS AFTER SENTENCING OR SURRENDERED TO THE OFFICER AT TIME OF IMMOBILIZATION. The license plates will be forwarded to the BMV where the plates will be destroyed. YOU WILL NEED TO PURCHASE REPLACEMENT PLATES FOR APPROXIMATELY \$5.00 WHICH WILL TAKE YOU TO YOUR NEXT ANNIVERSARY, IF THE PLATES WERE STILL GOOD.

ORDER OF FORFEITURE: **Forfeiture of vehicle may occur by order of the court for first offense of driving a vehicle that is immobilized and plates impounded by court order. Other offenses that may cause criminal forfeiture of vehicle are: fourth OMVI offense within 5 years; third offense within 5 years of driving under OMVI or financial responsibility suspension; second offense of owner knowingly permitting a person who is under driving suspension to drive a vehicle they own.

LAW ENFORCEMENT AGENCY

Date _____

TO: Vehicle Immobilization Coordinator, Phone 614-645-5962
Franklin County Municipal Court Fax 614-645-1806

FROM: _____
Officer/Deputy

RE: Defendant _____

Vehicle Owner _____

Home phone # _____ Work phone _____

Case # _____

This agency has been unable to contact the defendant/vehicle owner or locate the vehicle. Three attempts have been made on three different days and at three different times, to contact the defendant/vehicle owner and locate the vehicle. Listed below are the dates, times and the name and badge # of the officer(s) who attempted the contact.

(A) _____ Vehicle cannot be located

(B) _____ Defendant unable to be contacted

Dates and times attempts were made to locate vehicle: _____

Dates and times attempts were made to contact defendant: _____

Comments: _____

IN THE FRANKLIN COUNTY MUNICIPAL COURT
COLUMBUS, OHIO

STATE OF OHIO,
CITY OF COLUMBUS,

v.

Case No. M_____ TF_____

Defendant.

NOTICE

Upon information supplied by the agency designated to enforce the immobilization order, notice is hereby given that the vehicle owner has failed to comply with the court's order of immobilization and impoundment dated _____.

Attached to this notice is information provided by the law enforcement agency in their attempts to contact the vehicle owner and locate the vehicle.

The BMV-2270 Form will be sent to the Bureau of Motor Vehicles with an INDEFINITE date commencing this date. This will place a Registration block on the vehicle owner and a message in LEADS which instructs Law Enforcement to seize vehicle if found being operated on the roadway.

DATE

VEHICLE IMMOBILIZATION COORDINATOR

VEHICLE IMMOBILIZATION COORDINATOR
Franklin County Municipal Court
375 South High Street, Ninth Floor
Columbus, Ohio 43215

Date _____

To: _____

Street

City, State Zip Code

Enclosed are your copies of the BMV-2270 form. The Court records indicate that you did not receive this at the time of your hearing/trial on _____.

If you are found guilty of the charge which caused your vehicle to be seized, the Court is required by law to create an Immobilization and Impoundment Entry and complete a BMV 2270 form and send copies to the Bureau of Motor Vehicles. When the BMV-2270 form is processed by the Bureau of Motor Vehicles it places a registration block on all vehicles registered in your name. It also prevents license plates from being purchased or renewed on any vehicle registered in your name. THIS REMAINS UNTIL THE IMMOBILIZATION PERIOD ENDS AND A \$100.00 IMMOBILIZATION FEE IS PAID TO THE BMV.

The required period of immobilization on your vehicle was/will be complete on _____.

I would suggest that you take your copies of the BMV-2270 form to the Bureau of Motor Vehicles on Kimberly Parkway in Columbus and pay the \$100.00 fee to prevent the above.

Enclosed is an Information Sheet that will hopefully answer some of your questions.

Sincerely,

Elwin Rasmussen
Vehicle Immobilization Coordinator