

**CHECKLIST OF ENTRY FORMS FOR CHARGES
INVOLVING VEHICLES IN DUS, ENTRUSTMENT AND
REPEAT OMVI CASES**

DUS:

Charges eligible for immobilization:

- * FRA Susp- ORC-4507.02(B)(1) **
- Cols-2135.01(b)(1) ***
- DUI Susp- ORC-4507.02(D)(2) **
- Cols-2135.01(d)(2) ***

- * Leads codes requiring seizure/immobilization
SJ----Judgement Suspension
SR----Failure to File Crash Report
SS----Security Suspension
NC----Non-Compliance

1st off-30 days; 2nd off-60 days; 3rd off- forfeit
Unlawful Entrustment ORC-4507.33 **
** - Cols-2135.04 ***

1st off-30 days; 2nd - forfeit
**- -OR EQUIVALENT MUNICIPAL CHARGES
***- -City of Columbus Codes

OMVI:

Charges eligible for immobilization:

Second & Third Offense w/in 6 years
2nd off-90 days Immob; 3rd off-180 days Immob;
4th off-vehicle forfeiture

ENTRIES INVOLVING DISPOSITION OF VEHICLE:

Form #2	Notice to non defendant owner
Form #3	Denial of request to release vehicle
Form #4	Return of vehicle & plates
Form #4A	Relocation of Seized Vehicle
Form #5	Charges amended/dismissed, etc (No further action involving vehicle)
Form #9	Notice to non defendant owner of hearing
Form #10	Immobilization Entry
Form #10A	Immobilization Information Sheet BMV #2270: Notification of Immobilization
Form #14	Innocent owner relief order granted Vehicle Released to Owner
Form #15	Innocent owner relief denied Vehicle Released to Owner
Form #16	Order of Forfeiture BMV-2269: Notification of Forfeiture
Form 16A	Certification of Compliance
Form #17	Vehicle transfer w/o Courts consent; two year restriction to register vehicle

**FRANKLIN COUNTY MUNICIPAL COURT
COLUMBUS, OHIO**

STATE OF OHIO,
CITY OF COLUMBUS,

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V.

DEFENDANT.

CASE NO. M _____ TF _____

NOTICE

TO VEHICLE OWNER:

NAME: _____
ADDRESS: _____
CITY: _____ STATE _____
ZIP: _____

YR: _____ VIN# _____
MAKE: _____
MODEL: _____
PLATE NO: _____

The Clerk of the Franklin County Municipal Court has determined that the above named defendant is not the owner of the vehicle used in the commission of the offense(s) charged. Information filed with the Clerk indicates that you are the owner of the vehicle.

You are hereby advised that the vehicle used by the defendant during the offense for which he/she has been charged and its identification plates have been seized pursuant to R.C. 4507.38 or R.C. 4511.195. You are further advised that:

1. If the defendant is convicted of the charge which caused the vehicle to be seized, the court must generally order the immobilization of the vehicle and impoundment of its license plates, or the forfeiture of the vehicle subject to R.C. 4503.235 (Rights of an innocent owner).
2. Seven days after the end of the period of immobilization, a law enforcement agency will send the owner notice informing him that if he does not obtain the release of the vehicle (within 20 days of the notice), the vehicle will be forfeited R.C. 4507.38(C)(2)(a).
3. As the vehicle owner, you may be charged expenses or charges incurred in connection with the immobilization of the vehicle.
4. If the vehicle operator pleads guilty to or is convicted of the offense for which the vehicle operator was arrested and the court issues an order of immobilization, the vehicle may not be sold, assigned or transferred during the period of immobilization without court approval.
5. If the title to the motor vehicle that is subject to an order of forfeiture is _____ Or _____ the court may fine the offender the value of the vehicle.

You may wish to seek legal assistance to protect your interest in the vehicle. The initial appearance on the charge(s) pending against the defendant is scheduled for _____, at _____ a.m./p.m., in the Franklin County Municipal Court Courtroom _____.

This is to certify that a copy of this notice was mailed to the above named vehicle owner this _____ day of _____, 19_____.

Paul M. Herbert, Clerk

By _____
Deputy Clerk

FRANKLIN COUNTY MUNICIPAL COURT
COLUMBUS, OHIO

State of Ohio,
City of Columbus,

v.

Defendant.

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: Case No. M TF _____

ENTRY

This matter came before the Court on the motion of the vehicle owner filed pursuant to R.C. 4507.38 or R.C. 4511.195. The court makes the following Findings:

For the foregoing reasons, the motion for release of return of the vehicle is DENIED. The court hereby orders the vehicle and its identification plates retained or the vehicle immobilized and its identification plates retained until final disposition of the charges against the above named defendant.

Identification of Vehicle Owner (if other than defendant):	Identification of Vehicle:
Name: _____	Yr: _____
Address: _____	Make: _____
City: _____ State _____	Model: _____
Zip: _____	Plate No: _____

___ A copy of this Entry was served upon the vehicle owner or counsel this date.

or

___ The Clerk is hereby directed to serve a copy of this Entry on the vehicle owner.

_____ Date

_____ JUDGE

FRANKLIN COUNTY MUNICIPAL COURT
COLUMBUS, OHIO

State of Ohio/City v. _____

Case No. M _____ TF _____

ENTRY

This matter came before the Court on the motion of the vehicle owner filed pursuant to R.C.4507.38 or R.C. 4511.195. Finding good cause to do so, the court hereby orders the vehicle and its license plates released to the vehicle owner immediately upon presentation of a copy of this Entry, and payment of expenses and charges incurred in the removal and storage of the vehicle. The vehicle owner is further advised:

1. If the defendant named herein is convicted of or pleads guilty to a violation of divisions B(1) or D(2) of R.C.4507.02, R.C.4511.19, R.C. 4507.33, or substantially equivalent municipal ordinances, the court, subject to R.C.4503.235 and depending on the defendant's prior record, will issue an order for the immobilization of the vehicle and the impoundment of the license plates or an order for the forfeiture of the vehicle.
2. If the vehicle is immobilized, the court will determine location. Most city ordinances do not allow parking on streets over 72 hours. If the vehicle owner rents or leases a residence, the court will require written permission from the property owner before approving the residence as the location where the vehicle will be immobilized. Immobilizing the vehicle at the residence of the vehicle owner's spouse, parent, or child does not require written approval if the property is in their name.
3. Seven (7) days after the end of the period of immobilization, a law enforcement agency will send the vehicle owner notice advising that if the owner does not obtain the release of the vehicle within 20 days of the date of that notice, the vehicle will be forfeited. The owner may be charged expenses and charges incurred in connection with the removal, storage and immobilization of the vehicle.
4. The vehicle may not be sold or transferred without permission of the court. If the vehicle is sold, assigned or transferred without court approval, the court may order the Registrar not to accept any application from the vehicle owner identified herein for a period of two years. If the title to the motor vehicle that is subject to an order of criminal forfeiture is assigned or transferred, the court may fine the offender the value of the vehicle.
5. If the vehicle has been subject to pretrial seizure for the period of immobilization required to be imposed as a penalty for conviction of the offense charged, the vehicle released pursuant to this Entry is still subject to the conditions and the sanctions described in paragraphs 1-4 above. The issuance of an order of immobilization at the time of conviction will be reported to the Bureau of Motor Vehicles and will result in a registration block until the \$100.00 immobilization fee is paid to the Bureau of Motor Vehicles.
6. Other: _____

Vehicle Owner:

Name: _____
 Address: _____
 City: _____
 Phone No: _____

Year: _____
 Make: _____
 Model: _____
 Plate No. _____

A copy of this Entry was served upon the vehicle owner or counsel this date.

OR

The Clerk is hereby directed to serve a copy of this Entry on the vehicle owner.

Owner's/Counsel for Owner's Signature

DATE

JUDGE

FRANKLIN COUNTY MUNICIPAL COURT
COLUMBUS, OHIO

State of Ohio,
City of Columbus,
Plaintiff,

v.

Case No. M _____ TF _____

Defendant.

RELOCATION OF IMMOBILIZED VEHICLE ENTRY

This matter came on before the court upon the oral motion of the below stated vehicle owner pursuant to R.C. 4507.38 or R.C. 4511.195. The vehicle operated by the above stated defendant and designated below has been ordered seized and retained pending/as a disposition of this case. The said vehicle is subject to possible immobilization and the impoundment of identification plates upon the disposition of this case.

The applicant desires the seized vehicle to be relocated and immobilized at _____ and agrees to pay all pending costs for towing and storage as well as the towing costs to relocate the said vehicle.

Upon motion of the applicant, the court orders the below designated vehicle immobilized with a "Club" device and towed at the applicant's expense to the above stated location upon payment of all pending towing and storage costs. The OPERATION, SALE, OR CONVEYANCE of the below designated vehicle requires approval of the court. Failure to comply with this order may result in further sanctions by the Court. Confirmation of the relocation of the immobilized vehicle shall be made immediately to the Court Vehicle Immobilization Coordinator (Phone: 645-5962).

Vehicle Owner:

Name: _____ Year: _____
Address: _____ Make: _____
City: _____ State: _____ Zip: _____ Model: _____
Phone No: _____ Plate No: _____

Arresting Agency: _____

Agency to attach "Club" at above location _____.

_____ A copy of this Entry was served upon the vehicle owner or counsel this date.

OR

Owner's/Counsel for Owner's Signature

_____ The Clerk is hereby directed to serve a copy of this Entry on the vehicle owner.

_____ Copy to Vehicle Immobilization Coordinator

DATE

JUDGE

IN THE FRANKLIN COUNTY MUNICIPAL COURT
COLUMBUS, OHIO

STATE OF OHIO,
CITY OF COLUMBUS,

Defendant.

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Case No. M _____ TF _____

ENTRY

- The defendant has been found not guilty of the charge which caused the vehicle at issue to be seized pursuant to R.C. 4507.38 or 4511.195.
- The charge has been dismissed which caused the vehicle at issue to be seized pursuant to R.C. 4507.38 or 4511.195.
- First offense OMVI penalties were imposed pursuant to R.C. 4511.99(A)(1), despite evidence of a prior conviction. Defendant proved that a prior OMVI conviction was uncounseled.
- The Court finds the vehicle owner innocent relative to the violation in question pursuant to R.C. 4503.235.
- Other: _____

Vehicle Owner: _____ VIN #: _____

Name: _____	Yr: _____
Address: _____	Make: _____
City: _____	Model: _____
Phone No: _____	Plate No. _____

It is therefore ORDERED, that the vehicle be released and its identification plates returned to the vehicle owner or a person acting on behalf of the vehicle owner immediately upon presentation of a copy of this Order. Payment of any towing and storage fees may be required to obtain release of vehicle, if vehicle is impounded.

_____ Date JUDGE

- A copy of this entry was served upon the vehicle owner or counsel owner.
- The Clerk is hereby directed to serve a copy of this Entry on the vehicle

By _____ By _____

- Copy provided the Vehicle Immobilization Coordinator.

**FRANKLIN COUNTY MUNICIPAL COURT
COLUMBUS, OHIO**

State of Ohio,
City of Columbus,

v.

Defendant.

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Case No. M ____ TF _____

NOTICE

To: Vehicle Owner:

Name: _____ Yr. _____ VIN# _____

Address: _____ Make: _____

City/State _____ Model: _____

_____ Plate No. _____

The above named defendant has entered a plea of guilty or has been found guilty of a violation, the consequences of which include the immobilization of the vehicle used during the commission of the offense and the impoundment of the identification plates or the forfeiture of the vehicle to the State. The Court has determined that the defendant is not the vehicle owner and that the vehicle owner was not present at the defendant's initial appearance. The court file indicates that the vehicle owner was not provided adequate notice of the initial appearance and/or of subsequent hearings before the court.

The Court shall refrain from issuing any order regarding the vehicle used in the commission of the offense until the hearing at which time the vehicle owner or a person acting on his behalf appears before the court to present evidence as to why the court should not order the immobilization of the vehicle or the criminal forfeiture of the vehicle. If the owner fails to appear, immobilization or forfeiture will be ordered.

The vehicle owner identified herein is ordered to appear at a hearing relative to the proposed order of immobilization or forfeiture on the _____ day of _____, 199____ at _____ a.m/p.m. in Courtroom _____ of the Franklin County Municipal Court.

The Clerk is hereby instructed to serve a copy of this Entry on the vehicle owner by ordinary mail.

Date

Judge/Magistrate

IMMOBILIZATION INFORMATION

CASE # _____

DEFENDANT'S NAME _____

ADDRESS _____

HOME PHONE _____ **WORK PH** _____

VEHICLE OWNER _____

ADDRESS _____

HOME PHONE _____ **WORK PH** _____

PRESENT LOCATION OF VEHICLE _____

LOCATION TO BE IMMOBILIZED _____

ATTORNEY'S NAME _____

ATTORNEY'S PHONE _____

DOES VEHICLE OWNER INTEND TO CLAIM VEHICLE _____
AT END OF IMMOBILIZATION PERIOD? **YES** _____ **NO** _____

DATE _____

SIGNATURE VEHICLE OWNER

IN THE MUNICIPAL COURT OF FRANKLIN COUNTY
COLUMBUS, OHIO

City of Columbus,
State of Ohio,

v.

Defendant.

Case No: M _____ TF _____

IMMOBILIZATION ENTRY

Having found the defendant guilty of _____ (Section(s) _____)
the Court hereby ORDERS the immobilization of the motor vehicle.

Year _____ Plate No. _____ Make _____ Model _____ VIN# _____

Date Vehicle Seized: _____ Date Vehicle Released from Seizure: _____

Name of Arresting Agency: _____

Present Location of Vehicle: _____

Period of Immobilization: _____ days from date immobilized by law enforcement (pretrial
seizure period credited in full.

Location of Immobilization of Vehicle: _____

Person/Agency designated to immobilize vehicle: appropriate law enforcement agency or _____

Vehicle Owner: _____ Home Tel.# _____

Address: _____ Work Tel.# _____

At the time of immobilization, the agency/person designated above shall seize the identification plates and forward them direct
to the Bureau of Motor Vehicles. If vehicle is seized and the court orders the vehicle immobilized at a new location, the vehicl
must be towed to the new location. The vehicle owner will ensure that this order is carried out. If the vehicle owner has an
questions concerning the enforcement of this order, the owner may contact the Vehicle Immobilization Coordinator for this court
at 614-645-5962. Vehicle cannot be operated/driven.

IF THE VEHICLE OWNER FAILS TO COMPLY WITH ANY PROVISION OF THIS ORDER, THE COURT MAY IMPOS
SANCTIONS UPON THE OWNER. AT THE TERMINATION OF THE IMMOBILIZATION PERIOD, THE VEHICLE OWNER WILL
BE REQUIRED TO PAY A FEE OF \$100.00 BEFORE THE VEHICLE IS RELEASED. The Registrar will not b
permitted to accept an application for the license plate registration of any motor vehicle i
the name of the vehicle owner until the \$100.00 fee is paid.
IF THE VEHICLE IS IMMOBILIZED AND FOUND TO BE OPERATED IN VIOLATION OF THIS ORDER, IT MAY B
SEIZED AND CRIMINALLY FORFEITED TO THE STATE OF OHIO.

Date

JUDGE

A copy of this ENTRY was served
upon the vehicle owner or counsel,
this date.

The Clerk is hereby directed
to serve a copy of this Entry on
the vehicle owner.

By _____

By _____



OHIO BUREAU OF MOTOR VEHICLES

COURT ISSUED IMMOBILIZATION NOTICE (4503.233 ORC)

COURT HEARING DATE: / /	COURT CASE NUMBER:	VIOLATION DATE: / /
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NAME OF COURT	COURT CODE
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OWNER NAME LAST	FIRST	MIDDLE	D.O.B. / /	SOC SEC NO.
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STREET ADDRESS	CITY	STATE	ZIP CODE	COUNTY	COUNTY CODE
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LICENSE NUMBER	STATE ISSUED	EXPIRATION DATE / /	CONVICTED OF
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OFFENSE CONVICTED OF	SEC. _____	<input type="checkbox"/> ORC <input type="checkbox"/> MUNICIPALITY
	MUNI NAME _____	

Is the vehicle owner the same as the offender? YES NO JOINT OWNER If no, complete offender information.

OFFENDER NAME LAST	FIRST	MIDDLE	D.O.B. / /	SOC SEC NO.
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STREET ADDRESS	CITY	STATE	ZIP CODE	COUNTY	COUNTY CODE
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LICENSE NUMBER	STATE ISSUED	EXPIRATION DATE / /	CONVICTED OF
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OFFENSE CONVICTED OF	SEC. _____	<input type="checkbox"/> ORC <input type="checkbox"/> MUNICIPALITY
	MUNI NAME _____	

* Who is the post conviction immobilizing agency?

AGENCY NAME	AGENCY I. D. #	TAX I. D. #
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ADDRESS	CITY	STATE	ZIP CODE	COUNTY
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** Where has the court ordered the vehicle to be immobilized? (post conviction)

STREET ADDRESS	CITY	STATE	ZIP CODE	COUNTY
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Length of Immobilization: From / / to / /

List vehicle to be immobilized.

STATE OF REGISTRATION	VEHICLE I.D. NO.	MAKE/MODEL OF VEHICLE	PLATE NO.	PLATE TYPE
_____	_____	_____	_____	_____

COURT SEAL HERE

Deputy Clerk of Court's Signature X _____

City of _____ County of _____

Information to be completed by post conviction immobilizing agency for reimbursement.

Plates turned into court? YES NO Plates turned into BMV? YES NO

Note: After the vehicle has been immobilized, the immobilizing agency must sign and return its copy of this completed form to the BMV.

* VERIFY THE ACCURACY OF THIS INFORMATION IN ORDER TO RECEIVE IMMOBILIZATION PAYMENT.

** I certify that the vehicle is now immobilized per court order at the location indicated above. X _____

Signature of Agency

White - BMV Green - Law Enforcement
Blue - Court Yellow - Vehicle Owner
Pink - Offender

FRANKLIN COUNTY MUNICIPAL COURT
COLUMBUS, OHIO

State of Ohio,
City of Columbus,

v.

Defendant.

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Case No. M ____ TF _____

ENTRY

This matter came before the Court on the motion of the vehicle owner pursuant to R.C. 4503.235. The court makes the following Findings:

For the foregoing reasons, the Court finds that the vehicle owner was innocent of any wrongdoing relative to the offense or violation in question. The Court orders that the vehicle owner be relieved of the effect of any immobilization order. The vehicle at issue shall not be immobilized and its identification plates shall not be impounded nor shall it be forfeited.

It is further ordered, that if the vehicle is in the custody of law enforcement pursuant to R.C. 4507.38 or 4511.195, the vehicle and its identification plates shall be released or returned to the vehicle owner upon presentation of a copy of this Order and upon payment of any towing and storage fees if vehicle is impounded.

Identification of Vehicle Owner
(if other than defendant):

Name: _____
Address: _____
City: _____ State _____
Zip: _____

Identification of Vehicle:

Yr: _____
Make: _____
Model: _____
Plate No: _____

____ A copy of this Entry was served upon the vehicle owner or counsel this date.

or

____ The Clerk is hereby directed to serve a copy of this Entry on the vehicle owner.

Date

JUDGE

CERTIFICATION OF COMPLIANCE OF NOTIFICATION
OF VEHICLE OWNER OR INTERESTED PARTIES
VEHICLE SUBJECT TO FORFEITURE
R.C. 4503.234

DEFENDANT _____ CASE # _____

VEHICLE MAKE _____ YEAR _____

VIN# _____ PLATE # _____

VEHICLE OWNER _____

____ If defendant is vehicle owner: BMV Form 2255 marked "yes" to
Yes No to question: "Is vehicle subject to forfeiture"

____ If non-defendant vehicle owner: FCMC Form 9 Notification to
Yes No defendant vehicle owner on file dated _____

____ Records have been searched for interested parties, as required
Yes No by D.R.C. 4503.234 with negative results. Attached is copy of
certificate of title.

____ Interested parties were notified by certified mail or personal
Yes No service that vehicle would be subject to forfeiture if no
response received within 10 days and that the vehicle would
either be sold, junked, or kept by law enforcement. Copies of
the certificate of title and the notice are attached.

____ Inquiry has been made of the defendant if he has any knowledge
Yes No of any parties with an interest in the vehicle.

COMMENTS

Date _____

LAW ENFORCEMENT AGENCY _____

NAME, RANK, BADGE # _____

____ Inquiry has been made of the defendant and defendant's attorney
Yes No whether either has any knowledge of any parties with an interest
in the vehicle.

Date _____

Prosecutor _____

Comments _____



OHIO BUREAU OF MOTOR VEHICLES

COURT ISSUED FORFEITURE NOTICE (4503.234 ORC)

COURT HEARING DATE: / /	COURT CASE NUMBER:	VIOLATION DATE: / /
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NAME OF COURT	COURT CODE
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OWNER NAME LAST	FIRST	MIDDLE	D.O.B. / /	SOC SEC NO.
STREET ADDRESS	CITY	STATE	ZIP CODE	COUNTY COUNTY CODE

Is the vehicle owner the same as the offender? YES NO JOINT OWNER If no, complete offender information.

OFFENDER NAME LAST	FIRST	MIDDLE	D.O.B. / /	SOC SEC NO.
STREET ADDRESS	CITY	STATE	ZIP CODE	COUNTY COUNTY CODE

LICENSE NUMBER	STATE ISSUED	EXPIRATION DATE / /	CONVICTED OF
OFFENSE CONVICTED OF	<input type="checkbox"/> ORC <input type="checkbox"/> MUNICIPALITY MUNI NAME _____		

COURT ISSUED FORFEITURE NOTICE INFORMATION BELOW: (4503.234 ORC)

Has the court ordered criminal forfeiture of the vehicle the offender was operating at the time of the offense? YES NO

Was the vehicle seized (pre-conviction)? YES NO

Vehicle Information:

PLATE NUMBER	PLATE TYPE	STATE ISSUED	EXP. DATE / /	VEHICLE I.D. NO.
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COURT SEAL HERE

Deputy Clerk of Court's Signature X _____

City of _____ County of _____

IN THE FRANKLIN COUNTY MUNICIPAL COURT
COLUMBUS, OHIO

	:	
Plaintiff,	:	
v.	:	Case No. M _____
	:	Judge _____
Defendant.	:	

MOTION

I the undersigned hereby move the court in this case to delete my name as the titled or registered owner of the vehicle used in the commission of the offense because I was not the vehicle owner on the date of the offense. I waive my appearance on this motion.

Name

Address

AFFIDAVIT

I hereby swear or affirm that on the date of the offense set forth in this case, I was not the registered or titled owner of the vehicle used in the commission of the offense. Prior to the date of the offense I sold the stated vehicle.

Date

Signature

Sworn to and subscribed before me this _____ day of _____
19____.

NOTARY PUBLIC

IN THE FRANKLIN COUNTY MUNICIPAL COURT
COLUMBUS, OHIO

_____,
Plaintiff,
v. _____,
Defendant.

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Case No. M _____
Judge _____

ENTRY

Upon motion of the alleged owner of the vehicle, that was involved in commission of the offense(s) charged, to wit: _____, the court finds that this individual was not the vehicle owner of the subject vehicle on the date of this offense.

Therefore, the court directs the assignment commissioner not to send any further notification on this case to this individual.

Date

Judge

Approved by Prosecutor