Traffic Safety Resource
Prosecutor Manual
2nd Edition
Disclaimer

This publication is distributed by the U.S. Department of Transportation, National Highway Traffic Safety Administration, in the interest of information exchange. The opinions, findings, and conclusions expressed in this publication are those of the authors and not necessarily those of the Department of Transportation or the National Highway Traffic Safety Administration. The United States Government assumes no liability for its content or use thereof. If trade or manufacturers’ names or products are mentioned, it is because they are considered essential to the object of the publication and should not be construed as an endorsement. The United States Government does not endorse products or manufacturers.

Suggested APA Format Citation:


Authors: Joanne Thomka and Duane Kokesch

Performing Organization: National Traffic Law Center
National District Attorneys Association
99 Canal Center Plaza, Suite 330
Alexandria, VA 22314

Sponsoring Agency: National Highway Traffic Safety Administration (NHTSA)
U.S. Department of Transportation
1200 New Jersey Avenue SE.
Suite W44-222
Washington, DC 20590

Abstract:
The Traffic Safety Resource Prosecutor Manual, 2nd Edition, provides new State traffic safety resource prosecutors (TSRPs) an introduction to their roles and responsibilities as TSRPs. It provides a variety of resources to assist TSRPs in their work including qualifications needed for the position, sample work plan, sample correspondence, available training courses related to prosecution of DWI offenders, a listing of State TSRPs and State prosecutor coordinators.

Key Words: Impaired driving enforcement, prosecutor, prosecution, drunk driving, DWI, DUI, OUI, TSRP, traffic safety resource prosecutor, traffic law legislation, highway safety

Distribution Statement: Document is available to the public from the National Technical Information Service www.ntis.gov
Acknowledgments

This guide is the result of a collaborative effort on the part of the National Association of Prosecutor Coordinators; Tom Robertson, executive director, National Association of Prosecutor Coordinators; the Traffic Safety Resource Prosecutors; Duane Kokesch, director, National District Attorneys Association, National Traffic Law Center and Joanne Thomka, NAGTRI Program Counsel, National Association of Attorneys General.
# Table of Contents

What Does It Mean to Be a TSRP? .................................................................1

Networking .................................................................................................5

Technical Support .....................................................................................6

Training ......................................................................................................7

APPENDIX A: Sample Introductory Package ..............................................9

  INITIAL CONTACT LETTER ....................................................................10

  PROSECUTOR SURVEY .......................................................................11

  LAW ENFORCEMENT SURVEY .......................................................13

APPENDIX B: Resource Websites .................................................................15

APPENDIX C: Training Information .............................................................16

APPENDIX D Traffic Safety Resource Prosecutors .......................................21

APPENDIX E: National Association of Prosecutor Coordinator Contacts ..........28

What Does It Mean to Be a TSRP?

TSRPs facilitate a coordinated, multidisciplinary approach to the prosecution of impaired driving and other traffic crimes.

Traffic safety resource prosecutors (TSRPs) are typically current or former prosecutors who provide training, education, and technical support to traffic crimes prosecutors and law enforcement personnel throughout their States. Traffic crimes and safety issues include alcohol and/or drug impaired driving, distracted driving, vehicular homicide, occupant restraint, and other highway safety issues. Each TSRP must assess the needs and demands unique to his or her own State and work in conjunction with many agencies to meet these needs. The National Highway Traffic Safety Administration, law enforcement agencies, judicial organizations, crime laboratories (including forensic toxicologists), medical examiners, local media, Governor’s Highway Safety Offices’ victim advocate groups, and resources available from the National District Attorneys Association’s National Traffic Law Center should all be used to facilitate services to all prosecutors and law enforcement.

Qualifications

- Juris doctorate from a law school accredited by the American Bar Association or the Supreme Court of the State.
- Member in good standing of a State Bar.
- Extensive experience in the prosecution of impaired driving cases and other traffic offenses.
- Knowledge or willingness to learn about the NHTSA/International Association of Chiefs of Police (IACP) Standardized Field Sobriety Testing (SFST) and the Drug Evaluation and Classification (DEC) program.
- Knowledge or willingness to learn about sobriety checkpoints operations, if applicable in the State.
- Knowledge or willingness to learn about saturation patrol operations.
Getting Started

In your first days and weeks on the job, you’ll need to obtain and update background information about State and national traffic crash statistics – information that can be used by many different agencies for many different purposes. NHTSA is the primary source for national traffic statistics. Visit NHTSA’s website at www.nhtsa.gov. You should also learn about your State’s Highway Safety Plan through your State Highway Safety Office. A listing of State Highway Safety Offices can be found at www.GHSA.org.

For State information, contact the following State offices or their equivalent.

- Department of Transportation
- Highway Safety Office
- Department of Criminal Justice Statistics
- State Police/Highway Patrol Headquarters
- State Sheriff’s Association
- State Association of Chiefs of Police

You will want to gather State-specific information, including the following.

- DWI arrests
- Drugged driving arrests
- Underage drinking arrests
- Alcohol-related fatalities and serious physical injuries in motor vehicle, pedestrian, and bicycle crashes

Assess the available and needed training in your jurisdiction. Identify and promote existing training, publications and training material. A big part of your job is letting prosecutors throughout your State know what resources are available, and letting other traffic safety partners know what you and other prosecutors can provide. Craft your training and publication efforts to fill any gaps in existing assets. Determine the following: (1) What professional organizations and legal groups associated with the criminal justice system are located in each particular area of the State, (2) What are the levels of experience of the prosecutors assigned to traffic offense cases, and (3) What are the important traffic safety issues that are underserved in areas of your State? Be aware that different areas of the State may have different training needs. Prioritize your projects according to the gaps you discover.

Familiarize yourself with your State laws, definitions and jurisdiction-specific practices regarding impaired driving, drugged, and distracted driving, and homicide (including murder) statutes as they pertain to these driving behaviors.

If you are not already, become very conversant in blood/breath testing laws, rules, and regulations in your State. Learn the procedures law enforcement officers are to use when administering evidentiary tests? Learn if those procedures vary from jurisdiction to jurisdiction. You will need to know which breath testing instruments are used by each law enforcement agency in your State and how they work. Request a demonstration of the instruments in use, if you are unfamiliar with their operation. Determine which agencies maintain the calibration records of the instruments. You will need to know the requirements for each instrument regarding calibration and maintenance in your State.
Familiarize yourself with your State’s laws regarding sobriety checkpoints, if allowed, and DWI saturation patrols. Encourage law enforcement agencies to notify you of upcoming impaired driving enforcement events to ensure their legality and proper coordination.

Know your State’s pursuit laws to assist law enforcement agencies in establishing proper pursuit protocols.

It is strongly recommended that you attend a *Prosecutor Train the Trainer* course. This course is designed to familiarize you with the concepts of adult learning and how to effectively conduct subject matter trainings. Several State prosecutor organizations across the country offer this training on an annual basis. Contact the National Association of Prosecutor Coordinators (see Appendix E) or another TSRP (see Appendix D for list of all TSRPs nationwide) to learn about availability. Costs to attend may be covered by your grant. If not, your Highway Safety Office might be able to assist.

If possible, shadow a fellow TSRP for several days. If you cannot do it physically, at a minimum contact a TSRP in a nearby State and introduce yourself. You should also join the TSRP Forum, an Internet-based group that features discussions and dissemination of information amongst TSRPs across the country. It is an invaluable source of assistance and information. Another forum you might find helpful is the National Impaired Driving Forum, whose members include prosecutors, law enforcement, and prosecution and defense experts from across the country. To join these forums contact the National Traffic Law Center at trafficemail@ndaajustice.org and request membership.

Learn the sources of your current funding, the names and contact information for each grant manager, and the activities covered by the grants.

Others things to know about your State:

- Identify and contact the State Drug Evaluation and Classification coordinator and SFST coordinator and introduce yourself. Advise the coordinators if you have participated in SFST, ARIDE, Online ARIDE, or DRE training.

- Determine which police agencies have specifically designated Collision Reconstruction Units. Contact them to learn more about what they do and how they interact with the traffic crimes prosecutors in your State.

- Identify specifically designated DWI and/or drug courts and request an invitation from the Judge and prosecutor assigned to the court to observe the court in session.

State toxicology laboratories:

- Determine if more than one lab is used by law enforcement agencies within your State.
- Ascertain what substances each lab can and cannot test.
- Identify the testing cutoff levels used by each laboratory.
- Obtain a list of all laboratory staff who conduct testing.
- Request a tour of the facility.
- Determine if the staff is in need of any training.

Contact victim advocate groups. Discuss their relationship with local prosecutors and law enforcement and what can you do to strengthen it, if needed. For additional assistance, visit the website for Mothers Against Drunk Driving at www.madd.org.
Develop a system for tracking all technical assistance requests you receive/respond to from prosecutors and law enforcement, etc. (name and profession of caller, date/time received, request and type of assistance provided). Other TSRPs or the National Traffic Law Center can assist you with this, if needed.

If permitted in your grant, participate in special police enforcement details. Contact local media outlets (TV, radio, newspaper) and develop working relationships.

Most TSRPs have developed websites and other social media outlets to help disseminate, among other things, their training schedules, case law updates, new trial tactics, and new resource material. You can coordinate information releases with other agencies in your State via these outlets to help keep your prosecutors current and informed. You can also create your own State-based Internet discussion forum for your traffic crimes’ prosecutors. An Internet Discussion Forum also allows them to post questions to their fellow prosecutors and almost immediately receive responses. Other TSRPs and the National Traffic Law Center can assist you with the process of creating these tools.

Many TSRPs have developed on-line newsletters for the prosecutors in the State. These newsletters contain traffic-specific articles, recent State trial case summaries, verdicts and sentences, and up-coming trainings. Again, other TSRPs and the National Traffic Law Center can assist you with the process of creating these tools.
Networking

Send an initial contact letter to all prosecutors’ offices and law enforcement agencies to introduce yourself (Appendix A). Include a “Needs Survey” to learn about the agency and the jurisdiction, what they are currently doing, and what they would like to do (Appendix A). You may also want to send introductory letters to other traffic-safety organizations in your State to advise them of the services you can provide. Those organizations could include Mothers Against Drunk Driving, other victim-services groups, local school boards and higher education facilities, probation and parole departments, State toxicology laboratory, driver licensing agencies, fire departments, medical groups, and community groups.

Once you have made an initial contact, follow up with a request for a meeting to discuss the organization’s needs. This will enable you to review their needs and also find out what they are already doing that is working. Based on your discussions, you can schedule presentations on their specific traffic safety issues. Offer to meet or communicate regularly and to attend their events.

Become involved in traffic-safety-specific task forces. These are generally comprised of statewide or countywide traffic safety representatives. The task force may be asked to assist with legislative issues, program development and policy matters that can affect traffic safety enforcement and prosecution in your State.

Network with other TSRP’s. They can:

- Identify problems and pitfalls, with possible solutions;
- Identify new issues emerging locally and nationally and assist in developing strategies to address these concerns;
- Provide guidance in drafting new legislation;
- Assist in the development of designated DWI prosecutors if they are not already utilized in your State; and
- Provide detailed steps in determining which trainings to hold in your State and how to organize and conduct these trainings.
Technical Support

Respond to inquiries from prosecutors and law enforcement regarding impaired driving and other traffic crimes, court procedures, recent changes to law, and defense challenges.

Conduct legal research on a variety of issues unique to your State for use in legal memoranda, at hearings, trials, or on appeal.

- Search and seizure
- SFSTs
- DEC/DRE
- Blood draws
- Saliva testing
- Implied consent
- Event data recorders
- Law enforcement in-car cameras
- Law enforcement body cameras
- Breath test procedures and instruments
- Defense experts
- Case law updates
- Legislative updates
- Legal briefs in topic-specific areas
- First- or second-chair hearings and trials, if they are requested and permissible in your State.

Consult NTLC for information in their database on these topics and more.

www.ndaajustice.org/ntlc_home.html

Collect available publications and resources.

- NTLC monographs and newsletter (contact NTLC or consult its website)
- NHTSA (www.nhtsa.gov)
- NDAA magazine, The Prosecutor
- National Center for Statistics and Analysis (www.nhtsa.gov/NCSA)
- National Center for State Courts (www.ncsc.org)
- Individual State TSRP newsletters (contact the State TSRP to receive)

Prepare or update an existing State-specific DWI manual for prosecutors. The manual may include information on current case law, pre-trial procedures, sufficiency of traffic stops, probable cause, blood/breath/urine/saliva testing procedures, proof of impairment, sentencing guidelines, vehicle forfeiture, defense challenges and examples of forms used in your courts. Many TSRPs have developed manuals already for their States. They would be an excellent resource for designing or updating your State’s manual.
Training

The National Traffic Law Center, other TSRPs and the National Association of Prosecutor Coordinators can give you detailed, specific guidance in all areas of training including a detailed description of the training material available and how to obtain it. In addition, they can give you information on effectively organizing, advertising and conducting trainings.

1. Substantive Law Topics
   - Search and seizure
   - Breath/blood test admissibility and challenges
   - SFSTs
   - Toxicology
   - Collision reconstruction

2. Traffic Specific Trial Advocacy Trainings for Prosecutors
   
   Prosecuting the Impaired Driver, Prosecuting the Drugged Driver, and Lethal Weapon: DUI Homicide (prosecution of a DWI with a fatality), training curriculums are available for use. The trainings, in addition to substantive law topics also include modules on the fundamentals of trial: voir dire, opening, direct and cross of experts, and summation. (See Appendix C for full course descriptions.)

   Also, the Prosecutor Train the Trainer course curriculum is available. The more prosecutors you train as teachers the more resources you have to teach substantive and trial advocacy training courses to other prosecutors and law enforcement.

3. Trial Advocacy Training for Law Enforcement

   These trainings modules include: effective evidence collection, comprehensive report writing, and courtroom preparation. The Cops in Court curriculum, (see Appendix C for full course description) is available for use and can be taught as a full two-day course and modules can also be used individually or collectively.

4. Joint Training for Prosecutors and Law Enforcement

   Joint trainings result in better case preparation and presentation. They foster good working relationships. Written materials should be provided to each participant at each training session. NTLC training materials can be requested at trafficemail@ndaajustice.org.

Training and support can be brought to prosecutors’ offices and law enforcement agencies. You should look for training facilities that do not charge a fee (law school, community college, police academy, prosecutor or municipal office) and able to accommodate the size of the training class. In addition, remember you can adapt the length of training to meet the needs of the audience. Training can range from week-long trial advocacy to one-day substantive seminars.

In addition to your grant funding, you should also attempt to locate other potential funding sources to assist with the costs of trainings. Some suggestions:

- NAPC
- Foundations: national, regional or local
Private corporations: national, regional or local
State Highway Safety Office

A TSRP fills a critical void as the in-state expert on traffic-related offenses, including impaired driving and vehicular homicides. TSRPs understand the nuances of their State statutes and case law, build relationships with each of their State prosecutor’s offices, and forge solid interactions with State highway safety offices. In short, you are essential to effective traffic safety adjudications and a necessary partner in the fight to end fatalities and injuries on our roadways.
APPENDIX A:
Sample Introductory Package
INITIAL CONTACT LETTER

Law enforcement agencies
Prosecutors’ offices
Department of Transportation
State Highway Safety Office
State Toxicology Laboratory

Dear (title, name):

Nationally, traffic crashes of all kinds claim nearly xxxxxx lives a year. In (your State) in 20XX, traffic crashes took the lives of xxxx people and injured scores more. Additionally, traffic-related prosecutions, particularly DWIs and DWI-related fatalities, are among the most complicated cases to handle. Line prosecutors with substantial caseloads need a specialized prosecutor they can turn to for help, a person who focuses solely on traffic issues and prosecutions.

I am the Traffic Safety Resource Prosecutor (TSRP) for (your State). My role as a specialized attorney/prosecutor is to provide education, training, and technical assistance to prosecutors and law enforcement throughout the State. I can assist you in a number of ways: coordinate trainings in your area, give individual technical assistance where needed, conduct legal research, and represent your interests at State and regional traffic safety meetings. Whether the topic is alcohol-impaired or drug-impaired driving, suspended or revoked drivers, aggressive drivers, distracted drivers, traffic stops, or any other traffic-related subject, I am here to support both prosecutors and law enforcement.

I am here to address the needs of (your State’s) prosecutors and law enforcement officers in the traffic safety arena. We all have a common goal: to reduce the number of injuries and fatalities on our State’s roads. By working as a team, we can make great strides toward this goal.

Please do not hesitate to contact me with your questions and concerns. I look forward to working with you.

Sincerely,
PROSECUTOR SURVEY

Location and geographic size of your jurisdiction

Population

Number of attorneys in your office

Number of police agencies in your jurisdiction

Number of sworn officers

Number of DWI arrests each year in your jurisdiction
  DWI repeat offenders annually

Number of drugged-driving arrests annually in your jurisdiction

Number of vehicular fatalities annually in your jurisdiction
  Alcohol related
  Drugged driving

Number of vehicular assaults annually in your jurisdiction
  Alcohol related
  Drugged driving

Do you have specifically designated DWI prosecutors?
  How are they funded?

Does your jurisdiction have a designated DWI court?

Do you provide any in-office training?
  If yes, on what topics?
  Do you provide written material?
    How are they paid for?
    Is the training conducted at your office or at another facility?
    If applicable, do prosecutors receive continuing legal education credits?

Are you familiar with the:
  National Highway Traffic Safety Administration?
  National District Attorneys Association?
  National Traffic Law Center?
  National Association of Prosecutor Coordinators?
  International Association of Chiefs of Police?
  National Sheriffs Association?
  National Center for State Courts?

Have you ever sent your prosecutors to any NDAA and/or NAPC training courses?
  Which courses?
What other training courses do your prosecutors attend locally and/or nationally?

Do your prosecutors attend training with local law enforcement?

Do your prosecutors instruct law enforcement officers?
   Police in-service training?
   Police academy?

What training programs would you like to see offered to your prosecutors?

How else can your State’s Traffic Safety Resource Prosecutor be of assistance to you?
LAW ENFORCEMENT SURVEY

Number of sworn officers in your agency
   Breakdown by rank

Number of DWI arrests each year by your agency
   DWI repeat offenders each year

Number of drugged-driving arrests each year by your agency

Number of vehicular fatalities investigated by your agency each year
   Alcohol-related
   Drugged-driving-related

How many of your officers are certified breath test operators?

If applicable, how many of your officers are certified to draw blood?

Do you have specifically designated DWI patrols (saturation patrols)?
   How are they funded?
   How often do they operate?

Do you have a written sobriety checkpoint protocol, if permitted in your State?
   How many times each year are they conducted?

Does your jurisdiction have a specifically designated DWI court?

Does your department provide any in-service training?
   If yes, on what topics?
   Do you provide written material?
      How are they paid for?
   Is the training conducted by your agency or at another facility?
   If applicable, do the officers receive continuing education/training credits?
   Who serves as instructors?
      Other law enforcement?
      Prosecutors?
      Toxicologists/other experts?

Are you familiar with the:
   National Highway Traffic Safety Administration?
   National District Attorneys Association?
   National Traffic Law Center?
   National Association of Prosecutor Coordinators?
   International Association of Chiefs of Police?
   National Sheriff’s Association?
What other training course do your officers attend (locally and/or nationally)?

Do your officers attend training with local prosecutors?

What training programs would you like to see offered to your police officers?
APPENDIX B:
Resource Websites

National Highway Traffic Safety Administration
www.nhtsa.gov

National Association of Prosecutor Coordinators
www.napc.us

National District Attorneys Association
www.ndaajustice.org

National Traffic Law Center
www.ndaajustice.org/ntlc_home.html

International Association of Chiefs of Police
www.theiacp.org

National Sheriffs’ Association
www.sheriffs.org

Governor’s Highway Safety Association
www.ghsa.org

Office of the National Drug Control Policy
www.whitehouse.gov/ondcp

Substance Abuse and Mental Health Services Administration
www.samhsa.gov

Drug Enforcement Administration
www.dea.gov

Mothers Against Drunk Driving
www.madd.org

National Center for State Courts
www.ncsc.org

Society of Forensic Toxicologists, Inc.
www.soft-tox.org
APPENDIX C:
Training Information
TRAINING COURSES

NATIONAL TRAFFIC LAW CENTER

Prosecuting the Impaired Driver: DUI/DWI Cases

*Trial Advocacy Course*

This course is designed to create a team building approach between prosecutors and law enforcement officers to aid in the detection, apprehension, and prosecution of impaired drivers. Prosecutors and law enforcement officers participate in interactive training classes taught by a multidisciplinary faculty focusing on building skills in trying an alcohol related impaired driving case. Includes a discussion of the role of the prosecutor in both alcohol-impaired driving cases and community safety and covers standardized field sobriety tests, the pharmacology of alcohol and chemical testing. Each participant prosecutes a “case,” is critiqued on his/her live performance and given an opportunity to view him/herself on videotape. Throughout every stage of the course, participants receive direct feedback on their courtroom skills with assistance in how to compose more persuasive arguments and deliver more dynamic presentations.

Prosecuting the Drugged Driver

*Trial Advocacy Course*

This course is designed to create a team building approach between prosecutors and law enforcement officers to aid in the detection, apprehension, and prosecution of impaired drivers. Prosecutors and law enforcement officers will participate in interactive training classes taught by a multidisciplinary faculty.

The course begins with an overview of the drug-impaired driving problem in the United States and the substantive areas of training that police officers receive to be certified as a drug recognition expert (DRE). Learning about drug categories, signs and symptoms of drug influence, the role of the DRE in establishing impairment, and the role of toxicology in these cases will assist the prosecutor in developing methods for effectively and persuasively presenting this information in court. The course also addresses how to qualify the DRE as an expert witness in court and how to respond to common defense challenges.

Each participant will have the opportunity to prosecute a “case” including the opportunity to conduct a direct examination of a DRE and a toxicologist. Each phase of the trial is videotaped. Participants receive critiques of the “live” and videotaped presentations from experienced faculty. Throughout every stage of the course, participants receive direct feedback on their courtroom skills with assistance in how to compose more persuasive arguments and deliver more dynamic presentations.
Protecting Lives/Saving Futures
Interactive Participant-Centered Course

This model curriculum is designed to jointly train police and prosecutors in the detection, apprehension and prosecution of alcohol and drug impaired drivers. This training is unique in two ways: (1) Experts in the fields of toxicology, optometry, prosecution and law enforcement designed and developed the curriculum; (2) Law enforcement officers and prosecutors are trained together by the experts in their respective disciplines. The training is the first of its kind to be developed nationally and is adaptable to all local jurisdictions.

The joint-training approach allows all the involved disciplines to learn from each other inside a classroom rather than outside a courtroom five minutes before trial. Each profession learns firsthand the challenges and difficulties the others face in impaired driving cases. This allows for greater understanding on the part of police officers as to what evidence prosecutors must have in an impaired driving case. Conversely, this training gives prosecutors the opportunity to learn to ask better questions in pretrial preparation, as well as in the courtroom. Both prosecutors and law enforcement officers learn firsthand from toxicologists about breath, blood and urine tests. A nationally recognized optometrist instructs police and prosecutors about the effects of alcohol and other drugs on an individual’s eyes, specifically, horizontal gaze nystagmus (HGN). In turn, optometrists and toxicologists gain a greater appreciation for the challenges officers face at the scene in gathering forensic evidence and the legal requirements prosecutors must meet in presenting evidence in court. This exchange of information is beneficial to all involved.

The joint-training approach allows all the involved disciplines to learn from each other inside a classroom rather than outside a courtroom five minutes before trial. Each profession learns firsthand the challenges and difficulties the others face in impaired driving cases. This allows for greater understanding on the part of police officers as to what evidence prosecutors must have in an impaired driving case. Conversely, this training gives prosecutors the opportunity to learn to ask better questions in pretrial preparation, as well as in the courtroom. Both prosecutors and law enforcement officers learn firsthand from toxicologists about breath, blood and urine tests. A nationally recognized optometrist instructs police and prosecutors about the effects of alcohol and other drugs on an individual’s eyes, specifically, horizontal gaze nystagmus (HGN). In turn, optometrists and toxicologists gain a greater appreciation for the challenges officers face at the scene in gathering forensic evidence and the legal requirements prosecutors must meet in presenting evidence in court. This exchange of information is beneficial to all involved.

Prosecutors and police officers participate in interactive training classes regarding:

- Initial detection and apprehension of an impaired driver;
- Standardized Field Sobriety Tests (SFSTs) and the effective documentation of observations of suspects;
- The medical background of the horizontal gaze nystagmus test, including the correlation of HGN to alcohol and other drugs;
- The scientific background of the breath/blood/urine alcohol and drug tests, and advantages and limitations of forensic testing;
- Identification of impairment due to alcohol as well as other drugs; and
- The effective presentation of evidence in court through trial preparation exercises.

Cops in Court
Trial Testimony Skills Course

Designed for law enforcement officers with a wide variety of trial testimony experience, this course includes discussion and instruction on all aspects of trial preparation and courtroom testimony in an impaired driving case. Experts in the fields of law enforcement and prosecution present the curriculum to law enforcement officers, allowing the participants to learn firsthand the challenges and difficulties in impaired driving cases. This course is designed to be taught in one day and includes a mock trial presentation, with optional direct and cross-examination exercises. However, additional potential topic areas are discussed throughout the instructor manual and may be implemented in the training course to expand the curriculum if so desired.

Segments of this training:

- Understanding the Importance of Courtroom Testimony
- Report Writing
- Courtroom Preparation
- Direct Examination
- Cross-Examination
- Mock Trial
Lethal Weapon: DUI Homicide
Advanced Trial Advocacy Course

Vehicular fatality cases are complex, requiring prosecutors to have a working knowledge of crash reconstruction and toxicology, as well as skills to work with expert witnesses and victims. The Lethal Weapon course is focused on assisting prosecutors to develop their knowledge and skills in trying these cases. A substantial portion of this four and a half day course involves presentations on crash reconstruction, technical investigation at the scene, and toxicology. The course also provides an advanced trial advocacy component in which participants receive a case file and participate in mock trial sessions where each of them conducts every stage of the trial. A unique feature of Lethal Weapon is the opportunity for prosecutors to conduct direct and cross-examinations of actual Reconstructionists and toxicologists. Specifically, this course teaches prosecutors to:

- Learn how a crash reconstructionist determines speed from skid marks and vehicle damage.
- Determine how vehicle and occupant kinematics assist in cases involving driving identification.
- Understand the prosecutor’s role at the scene of a traffic fatality.
- Calculate blood alcohol concentration (BAC) by learning alcohol “burn-out” rates and the Widmark formula.
- Improve trial advocacy skills, particularly conducting direct and cross-examination of expert witnesses.

Who should attend?

- Prosecutors with a preferred experience level of four years trying impaired driving cases.
- Prosecutors who currently handle vehicular fatality cases.
- Experienced prosecutors who want to increase their understanding of the technical evidence required to prove guilt in cases involving vehicular fatalities, and at the same time improve their trial advocacy skills.

Train the Trainer
Faculty Development Course

This course is designed to train instructors to effectively teach and provide effective feedback to learners. The curriculum is designed to be participant centered and instructor led. Each participant will be actively involved in the learning process. The program will provide all participants with a foundation in effective instruction principles, effective learning environments, promoting participation and interaction, and delivering effective feedback. The course teaches participants how to incorporate creative training techniques to deliver interactive presentations using techniques and/or materials that reinforce learning.

To provide the opportunity for participants to apply instruction techniques demonstrated during the course, each participant is required to design and deliver a presentation on an element of impaired driving trial advocacy or related topic. Strong emphasis is placed on assisting individual participants to expand and improve their training skills, regardless of their level of experience.

This course will also focus on improving fundamental skills of delivering effective feedback. Experienced instructors will demonstrate effective feedback messages throughout the course. Participants are given opportunities to apply effective feedback messages during the final participant presentations.
National Association of Prosecutor Coordinators

NAPC conducts prosecutor training through its membership. The prosecutor coordinators in over 30 States have received funding for various training that includes: Prosecuting the Impaired Driver, Prosecuting the Drugged Driver, Lethal Weapon: DWI Homicide, Train the Trainer and Protecting Lives, Saving Futures. The Protecting Lives, Saving Futures curriculum places prosecutors and law enforcement officers from the same locality in a training setting. This allows for an interaction between the two disciplines to understand the concerns that they experience. Interested State candidates should contact their Prosecutor Coordinator’s Office.

SFST Resource Information (CD-ROM)

An SFST CD-ROM has been prepared for distribution to judges, prosecutors, and law enforcement officers. This CD contains all of the research to date on SFST and HGN. Also included are vignette of a correct SFST and HGN (as taught to the law enforcement officers). A key element of this CD is an index reference system for quick research and reference. It can be ordered through the NHTSA website: www.nhtsa.gov.

Advanced Roadside Impaired Driving Enforcement eLearning Training

To access the ARIDE On-Line Course, visit www.rita.dot.gov/tsi/ and click on the second tab “Course Catalog.” For more information about DRE school and ARIDE please contact the NTLC or NHTSA.

ARIDE bridges the training gap between SFST and DRE by enhancing skills of officers with general knowledge related to drug impairment, and by promoting the use of DREs in States that have the DEC Program.

To attend the ARIDE course, students must be a sworn law enforcement officer certified in SFST or a prosecutor responsible for the detection, arrest, and prosecution of DWI drivers. The SFST curriculum trains officers to identify and assess drivers suspected of being under the influence of alcohol while the Drug Evaluation and Classification Program provides more advanced training to evaluate suspected drug impairment. ARIDE is intended to bridge the gap between these two programs by providing officers with enhanced knowledge related to drug impairment and by promoting the use of drug recognition experts (DRE) in States that have the DEC Program. One of the more significant aspects of ARIDE is its review and required student demonstration of the SFST proficiency requirements.
APPENDIX D
Traffic Safety Resource Prosecutors

Updated: May 2016

Alabama
Bill Lindsey
Traffic Safety Resource Prosecutor
515 South Perry St.
Montgomery, AL 36103
Phone: 334-242-4191
Fax: 334-240-3186
E-mail: william.lindsey@alabamada.gov

Alaska
Traffic Safety Resource Prosecutor
Currently Vacant

Arizona
L. Beth Barnes
Assistant City Prosecutor, City of Phoenix
300 West Washington, 8th Floor
Phoenix, AZ 85003
Phone: 602-262-6461
E-mail: beth.barnes@phoenix.gov
Web: http://phoenix.gov/LAW/tsrp

Arkansas
Traffic Safety Resource Prosecutor
Currently Vacant

California
Phil Rennick
921 11th Street, Suite 300
Sacramento, CA 95814
Phone: 310-988-9174
E-mail: prennick@caltsrp.com
Web: www.caltsrp.com

California (continued)
Stewart Hicks
921 11th Street, Suite 300
Sacramento, CA 95814
Phone: (209) 225-3604
E-mail: pmehta@caltsrp.com

Colorado
Jennifer Tibbits Knudsen
Traffic Safety Resource Prosecutor
Colorado District Attorneys’ Council
1580 Logan Street, Suite 420
Denver, CO 80203
Phone: 303-957-2547
E-mail: jen@cdac.state.co.us
Web: www.cdacweb.com

Connecticut
Robin Schwartz
Assistant State’s Attorney
Office of the Chief State’s Attorney
300 Corporate Place
Rocky Hill, CT 06067
Phone: 860-258-5926
E-mail: robin.schwartz@ct.gov

Delaware
Danielle J. Brennan
Deputy Attorney General
Delaware Department of Justice
820 North French Street, 7th Floor
Wilmington, DE 19801
Phone: 302-577-8894
Fax: 302-577-6499
E-mail: danielle.brennan@state.de.us
**District of Columbia**
Melissa G. Shear  
Assistant Attorney General  
Office of the Attorney General  
Public Safety Division - Criminal Section  
441 4th Street, NW, Suite 1060N  
Washington, DC 20001  
Phone: 202-724-6633  
Fax: 202-730-1478  
E-mail: melissa.shear@dc.gov

**Idaho**
Jared Olson  
Idaho Prosecuting Attorneys Association  
Idaho POST Academy  
700 S. Stratford Drive  
Meridian, ID 83642  
Phone: 208-884-7325  
Fax: 208-884-7295  
Cell: 208-559-1217  
E-mail: jared.olson@post.idaho.gov  
Web: www.TSRP-Idaho.org

**Florida**
Garett Berman  
Traffic Safety Resource Prosecutor  
P.O. Box 32  
Dania Beach, FL 33004-0032  
Phone: 850-566-9021  
E-mail: garettberman@floridatsrp.com

**Georgia**
Gilbert A. Crosby  
Prosecuting Attorneys’ Council of Georgia  
104 Marietta, Suite 400  
Atlanta, GA 30303-2743  
Phone: 404-969-4001  
Fax: 404-969-4020  
E-mail: gcrosby@pacga.org

**Joseph L. Stone**  
Prosecuting Attorneys’ Council of Georgia  
104 Marietta, Suite 400  
Atlanta, GA 30303-2743  
Phone: 404-969-4001  
Fax: 404-969-4020  
E-mail: ilstone@pacga.org  
Web: www.pacga.org

**Hawaii**
Darien W.L. Ching Nagata  
Deputy Prosecuting Attorney, District Court Supervisor  
Office of the Prosecuting Attorney  
County of Hawaii  
655 Kilauea Avenue  
Hilo, HI 96720  
Phone: 808-934-3406  
E-mail: Darien.Nagata@hawaiicounty.gov

**Illinois**
Traffic Safety Resource Prosecutor  
Current Vacant

**Indiana**
Christopher Daniels  
Indiana Prosecuting Attorneys Council  
302 W. Washington Street, E-205  
Indianapolis, IN 46204-2767  
Phone: 317-232-1836  
Fax: 317-233-3599  
E-mail: chdaniels@ipac.in.gov

**Iowa**
Peter J. Grady  
Assistant Attorney General  
Hoover St. Office Bldg. 1st Floor  
Des Moines, IA 50319  
Phone: 515-281-4675  
Fax: 515-281-4313  
E-mail: pgrady@ag.state.ia.us

**Kansas**
Karen Wittman  
Traffic Safety Resource Prosecutor  
120 SW 10th Ave., 2nd Floor  
Topeka, KS 66612-1597  
Phone: 785-207-4123  
Fax: 785-291-3875  
E-mail: karen.wittman@ag.ks.gov  
Web: www.ksrpo.org/kansas-traffic-safety-resource-prosecutor
Kansas
Gregory T. Benefiel
Assistant Attorney General - Traffic Safety
Resource Prosecutor
Office of Kansas Attorney General Derek
Schmidt
120 SW 10th Avenue, 2nd Floor
Topeka, KS 66612
Office: (785) 368-6201
Cell: (785) 230-2296
E-mail: Greg.Benefiel@ag.ks.gov

Kentucky
Bob Stokes
Traffic Safety Resource Prosecutor
1024 Capital Center Drive, Suite 200
Frankfort, KY 40601
Phone: 502-696-5500
Fax: 502-696-5532
E-mail: bstokes@prosecutors.ky.gov
Web: www.kytrafficsafety.com

Louisiana
Rachel Smith
Louisiana District Attorneys Association
1645 Nicholson Drive
Baton Rouge, LA 70802-8143
Phone: 225-343-0171
Fax: 225-387-0237
E-mail: rachel@ldaa.org

Maine
Scot Mattox
Traffic Safety Resource Prosecutor
45 Commerce Drive, Suite 1
164 State House Station
Augusta, ME 04333-0164
Phone: 207-458-0913
E-mail: scot.mattox@maine.gov

Maryland (Continued)
Jonathan Naylor
Traffic Safety Resource Prosecutor
Maryland State's Attorneys' Association
3300 N. Ridge Rd. Suite 185
Ellicott City, MD 21043
Phone: 410-979-3001 (cell)
Fax: 410-203-9891 (fax)
E-mail: jnaylor@mdsaa.org

Massachusetts
Andrea Nardone
Mass. District Attorneys Association
1 Bulfinch Place, Suite 202
Boston, MA 02114
Phone: 617-723-0642
Fax: 617-367-1228
E-mail: andrea.nardone@state.ma.us
Web: www.mass.gov/mdsa

Michigan
Ken Stecker
Traffic Safety Resource Prosecutor
Prosecuting Attorneys Association of Michigan
116 West Ottawa, Suite 200
Lansing, MI 48913
Phone: 517-334-6060 ext. 827
Fax: 517-334-7052
E-mail: steckerk@michigan.gov
Web: http://www.michiganprosecutor.org

Minnesota
Bill Lemons
Minnesota County Attorney Association
100 Empire Drive, Suite 200
St. Paul, MN 55103
Phone: 651-289-8451
E-mail: blemons@mcaa-mn.org
Web: www.mcaa-mn.org
Mississippi
Molly Miller
Mississippi Attorney General's Office
Walter Sillers Bldg.
550 High Street, P.O. Box 220
Jackson, MS 39205
Phone: 601-359-4265
Fax: 601-359-4200
E-mail: mmill@ago.state.ms.us

Missouri
Susan Glass
Missouri Office of Prosecution Services
P.O. Box 899
Jefferson City, MO 65102
Phone: 573-751-1629
Fax: 573-751-1171
E-mail: susan.Glass@mops.mo.gov

Montana
Traffic Safety Resource Prosecutor
Currently Vacant

Nebraska
Ed Vierk
Attorney General’s Office
2115 State Capital
Lincoln, NE 68509
Phone: 402-471-1886
Fax: 402-471-3591
E-mail: Ed.Vierk@nebraska.gov

Nevada
Bruce Nelson
Deputy District Attorney
200 Lewis Ave
Box 552212
Las Vegas, NV 89155-2212
Phone: 702-671-2807
E-mail: bruce.nelson@clarkcountyda.com

New Hampshire
Traffic Safety Resource Prosecutor
Currently Vacant

New Jersey
Robyn Mitchell
Division of Criminal Justice
25 Market Street
P.O. Box 086
Trenton, NJ 08625-0086
Phone: 609-984-2814
Fax: 609-341-2077
E-mail: mitchellr@njdej.org

New Mexico
Jeres Santiago Rael
Traffic Safety Resource Prosecutor
New Mexico Attorney General's Office
Special Prosecutions Division
408 Galisteo Street
Santa Fe, NM 87501
Phone: (505) 827-6064
E-mail: jrael@nmag.gov

New York
Joseph McCormack
Bronx District Attorneys Office
215 East 161 Street
Bronx, NY 10451
Phone: 718-590-2026
E-mail: mccormaj@bronxda.nyc.gov
New York (Continued)
Lauren D. Konsul
New York Prosecutors Training Institute
107 Columbia Street
Albany, NY 12210
Phone: 518-432-1100 x. 203
Fax: 519-432-1180
E-mail: lauren.konsul@nypti.org
Web: www.nypti.org

North Carolina
Isaac T. Avery, III
The Avery, P.C.
P.O. Box 10174
Raleigh, NC 27605-0174
Phone: 919-829-2523
Fax: 919-834-9812
E-mail: isaac.t.avery@aoc.nccourts.org

Sarah Z. Garner
NC Conference of District Attorneys
P.O. Box 3159
Cary, NC 27519
Phone: 919-890-1500
Fax: 910-641-4502
E-mail: sarah.z.garner@nccourts.org

North Dakota
Aaron Birst
1661 Capitol Way
P.O. Box 877
Bismarck, ND 58502-0877
Phone: 701-328-7342
Fax: 701-328-7308
E-mail: aaron.birst@ndaco.org

Kristi Pettit Venhuizen
311 South 4th Street, Suite 103
Grand Forks, ND 58201
Phone: 701-780-9276
Fax: 701-780-0786
E-mail: kpettit@kalashpettitlaw.com

Ohio
Traffic Safety Resource Prosecutor
Currently Vacant

Oklahoma
Jeff Sifers
District Attorneys Council
421 N.W. 13th Street, Suite 290
Oklahoma City, OK 73103
Phone: 405-264-5000
Fax: 405-264-5099
E-mail: jeff.sifers@dac.state.ok.us

Oregon
Deena Ryerson
Oregon District Attorneys Association
610 Hawthorne Ave Ste. 210
Salem, OR 97301
Phone: 503-378-6347
E-mail: deena.a.ryerson@doj.state.or.us

Amy Seely
Assistant Attorney General, DUI Resource
Prosecutor
Oregon Department of Justice
2250 McGilchrist St. SE,
Salem, OR 97302
Office: 503.934.2082
Cell: 503.871.9608
E-mail: amy.seely@doj.state.or.us

Pennsylvania
Dave Drumheller
Pennsylvania District Attorneys Association
2929 North Front Street
Harrisburg, PA 17110
Phone: 717-238-5416
E-mail: ddrumheller@pdaa.org
Web: www.pdaa.org

Rhode Island
Steve Regine
Assistant Attorney General
RI Attorney General
150 South Main Street
Providence, RI 02903
Phone: 401-274-4400 x2375
E-mail: sregine@riag.ri.gov
South Carolina
Mattison Gamble
Traffic Safety Resource Prosecutor
S.C. Common Prosecution Coordination
P.O. Box 11561
Columbia, SC 29211
Phone: 803-343-0765
Fax: 803-343-0766
E-mail: mgamble@cpc.sc.gov

South Dakota
Paul Bachand
P.O. Box 1174
Pierre, SD 57501-1174
Phone: 605-224-0461
E-mail: pbachand@pirlaw.com

Tennessee
Tom Kimball
Tenn. District Attorneys General Conf.
226 Capitol Blvd., Suite 800
Nashville, TN 37243-0890
Phone: 615-253-6734
Fax: 615-741-7459
E-mail: tekimball@tndagc.org
Web: www.dui.tndagc.org
Blog: http://tnduiguy.blogspot.com

Texas
W. Clay Abbott
Texas District & County Attorneys Association
505 W. 12th, Suite 100
Austin TX, 78701
Phone: 512-474-2436
E-mail: Clay.Abbott@tdcaa.com
Web: www.tdcaa.com

Utah
Tyson K. Skeen
Traffic Safety Resource Prosecutor
Utah Prosecution Council
P.O. Box 140841
Salt Lake City, UT 84114-0841
E-mail: tskeen@utah.gov

Vermont
Gregory Nagurney
Dept. of State’s Attorneys & Sheriffs
12 Baldwin Street, Drawer 33
Montpelier, VT 05633-6401
Phone: 802-828-2889
Fax: 802-828-2881
E-mail: gregory.nagurney@state.vt.us

Virginia
Walter E. Hibbard
Traffic Safety Resource Prosecutor
Commonwealth’s Attorneys’ Services Council
P.O. Box 3549
Williamsburg, VA 23187-3549
Phone: 757-253-4994
E-mail: whibbard@wm.edu
Web: www.cas.state.va.us

John C. Bowers
Traffic Safety Resource Prosecutor
Commonwealth’s Attorneys’ Services Council
P.O. Box 3549
Williamsburg, VA 23187-3549
Phone: 757-746-5653
E-mail: jcbowers@wm.edu
Web: www.cas.state.va.us

Washington
Moses F. Garcia
Traffic Safety Resource Prosecutor
Washington State Patrol
811 East Roanoke St
Seattle, WA 98102
Phone: 206-720-3018
Fax: 206-720-3023
E-mail: moses.garcia@wsp.wa.gov
Web: http://www.wsp.wa.gov/forensics/impdriving.htm
Washington (Cont’d)
Courtney Popp
Traffic Safety Resource Prosecutor
King County Sheriff’s Office
ATTN: CID ATU
500 4th Ave., Suite 200
Seattle, WA 98104
Phone: 206-743-7772
E-mail: courtney.popp@kingcounty.gov
Web: http://www.wsp.wa.gov/forensics/impdriving.htm

West Virginia
Jonathan Sweeney
W. Va. Prosecuting Attorneys Institute
The Cambridge Center
90 MacCorkle Ave., S.W., Suite 202
S. Charleston, WV 25303
Phone: 304-558-3348
Fax: 304-744-7219
E-mail: jonathan.c.sweeney@wv.gov
Web: www.pai.wv.gov

Wisconsin
Tara Jenswold
Traffic Safety Resource Prosecutor
Assistant Attorney General
Wisconsin Department of Justice
17 W. Main Street
Madison, WI 53707
Phone: 608-266-8908
Fax: 608-267-2778
E-mail: jenswtm@doj.state.wi.us

Wyoming
Ashley C. Schluck
Wyoming Traffic Safety Resource Prosecutor
Wyoming Highway Safety Program
P.O. Box C
Laramie, WY 82073
Phone: 307-721-5321
Fax: 307-721-5318
E-mail: acastor@cityoflaramie.org

National Association of Prosecutor Coordinators
Thomas M. Robertson, Executive Director
8283 Williams Road
Dewitt, MI 48820
517-402-8177
tommyrob73@hotmail.com

National Traffic Law Center
Duane M. Kokesch
Senior Attorney, NTLC
National District Attorneys Association
99 Canal Center Plaza, Suite 330
Alexandria, VA 22314
Phone: 703-519-1641
Fax: 703-836-3195
E-mail: dkokesch@ndaajustice.org
Web: www.ndaajustice.org

M. Kimberly Brown
Senior Attorney, NTLC
National District Attorneys Association
99 Canal Center Plaza, Suite 330
Alexandria, VA 22314
Phone: 703-519-1645
Fax: 703-836-3195
E-mail: mkbrown@ndaajustice.org
Web: www.ndaajustice.org

Dave Hollenberg
Staff Attorney, NTLC
National District Attorneys Association
99 Canal Center Plaza, Suite 330
Alexandria, VA 22314
Phone: 703-519-1653
Fax: 703-836-3195
E-mail: dhollenberg@ndaajustice.org
Web: www.ndaajustice.org
APPENDIX E:
National Association of Prosecutor Coordinators Contacts

Updated: May 2016

ALABAMA
www.alabamaproscecutor.com
Randy Hillman, Executive Director
NAPC Board of Directors
Office of Prosecution Services
515 South Perry Street
Montgomery, AL 36104
Phone: 334-242-4191
FAX: 334-240-3186
E-mail: randy.hillman@AlabamaDA.gov

Barry Matson, Deputy Director
E-mail: barry.matson@AlabamaDA.gov

Barry Page, NCFI Deputy Director
National Computer Forensics Institute
2020 Valleydale Road, Suite 209
Hoover, Alabama 35244
Phone: 205-989-5304
E-mail: barry.page@AlabamaDA.gov

Debbie Wright, Training Coordinator
E-mail: debbie.wright@AlabamaDA.gov

ARKANSAS
www.arkpa.org
Bob McMahan, Prosecutor Coordinator
Arkansas Prosecutor Coordinator's Office
NAPC Board of Directors
323 Center Street, Suite 750
Little Rock, AR 72201
Phone: 501-682-3671
FAX: 501-682-5004
E-mail: bob.mcmahan@arkansas.gov

Lori Kumpuris, Deputy Prosecutor Coordinator
E-mail: lori.kumpuris@arkansas.gov

CALIFORNIA
www.cdaa.org
Mark Zahner, CEO
California District Attorneys Association
921 11th Street, Suite 300
Sacramento, CA 95814
Phone: 916-443-2017
FAX: 916-930-3073
E-mail: mzahner@cdaa.org

COLORADO
www.cdacweb.com/
Tom Raynes, Executive Director
NAPC Board of Directors
Colorado District Attorneys Council
1580 Logan Street, Suite 420
Denver, CO 80203
Phone: 303-830-9115
FAX: 303-830-8378
E-mail: tom@cdac.state.co.us

ARIZONA
http://apaac.az.gov
Elizabeth Ortiz, Executive Director
NAPC Vice President
Arizona Prosecuting Attorneys’ Advisory Council
1951 West Camelback Road, Ste. 202
Phoenix, AZ 85015
Phone: 602-54-APAAC
FAX: 602-274-4215
E-mail: elizabeth.ortiz@apaac.az.gov

Kim MacEachern, Staff Attorney
E-mail: kim.maceachern@apaac.az.gov
NATIONAL ASSOCIATION OF PROSECUTOR COORDINATORS CONTACTS
Updated: May 2016

CONNECTICUT
www.ct.gov/csao/site/default.asp
Michael Gailor, Executive Assistant State's Attorney
Office of the Chief State's Attorney
300 Corporate Place
Rocky Hill, CT 06067
Phone: 860-258-5919
FAX: 860-258-5858

DELAWARE
http://attorneygeneral.delaware.gov/
Sean Lugg, Deputy Attorney General & TSRP
Department of Justice
820 North French Street, 7th Floor
Wilmington, DE 19801
Phone: 302-577-8864
FAX: 302-577-5864
E-mail: sean.lugg@state.de.us

FLORIDA
www.myfpaa.org
John Hogenmuller, Executive Director
Florida Prosecuting Attorneys Association
107 West Gaines Street - Suite 531
Tallahassee, FL 32399-1050
Phone: 850-488-3070
FAX: 850-922-0467
E-mail: jhogenmuller@yourfpaa.org

GEORGIA
www.pacga.org
Chuck Spahos, Executive Director
Georgia Prosecuting Attorneys Council
NAPC Board of Directors
1590 Adamson Parkway, 4th Floor
Morrow, GA 30260
Phone: 770-282-6300
FAX: 770-282-6368
E-mail: cspahos@pacga.org

Carla Rieffel, Executive Assistant
Victims Services Coordinator
E-mail: crieffel@pacga.org

Todd Ashley, Deputy Director
GEORGA (Continued)
tashley@pacga.org

GEORGIA (cont'd)
Lalaine Briones, Director, State Prosecution Support Division
lbriones@pacga.org

Sharla Jackson, Domestic Violence and Sexual Assault Resource Prosecutor
sdjackson@pacga.org

Robert Smith, RICO & Appeals Resource Prosecutor
rwsmith@pacga.org

GEORGIA (cont'd)
Amy Ellsworth, Executive Assistant

HAWAII
www.hawaiicounty.gov/prosecuting-attorney/
Mitch Roth, Prosecuting Attorney
655 Kilaweа Ave.
Hilo, HI 96720
Phone: 808-961-0466
FAX: 808-961-0466
E-mail: mitchellroth@yahoo.com

IDAHO
http://www.ipaa-prosecutors.org
Sandee Meyer, Executive Director
Idaho Prosecuting Attorneys Association
NAPC Board of Directors
200 W. Front St. Rm 3191
Boise, ID 83702
208-577-4434
Sandee@IPAA.us

Jared Olson, TSRP
jared.olson@post.idaho.gov

Amy Ellsworth, Executive Assistant
ILLINOIS
www.state.il.us/prosecutor/
Matt Jones, Prosecutor Coordinator
Illinois State’s Attorney’s Appellate Prosecutor
NAPC President
725 South 2nd Street
Springfield, IL 62704-2515
Phone: 217-782-1628
FAX: 217-782-6305
E-mail: mjones@ilsaap.org

INDIANA
www.ai.org/ipac
David Powell, Executive Director
Indiana Prosecuting Attorneys Council
302 W. Washington Street, E-205
Indianapolis, IN 46204-2767
Phone: 317-232-1836
FAX: 317-233-3599
E-mail: dpowell@ipac.in.gov

Chris Naylor, Assistant Executive Director
E-mail: cnaylor1@ipac.in.gov

Karla Mantia, IV-D Policy Liaison
E-mail: kmantia@ipac.in.gov

Dan Miller, Drug Resource Prosecutor
E-mail: danimiller@ipac.in.gov

Sabra Northam, Legislative Liaison
E-mail: snortham@ipac.in.gov

Jim Oliver, Criminal Law Chief
E-mail: jimoliver@ipac.in.gov

Suzanne O’Malley, Deputy Director
E-mail: somalley@ipac.in.gov

J T. Parker, Chief of Staff
E-mail: jtparker@ipac.in.gov

Bill Welch, Child Support Staff Attorney
E-mail: wwelch@ipac.in.gov

IOWA
www.iowa-icaa.com
Tom Ferguson, Executive Director
Iowa County Attorneys Association
Hoover Building 1st Floor
Des Moines, IA 50319
Phone: 515-281-5428
FAX: 515-281-4313
E-mail: tom.ferguson@iowa.gov

KANSAS
www.kcdaa.org
Steve Kearney, Executive Director
Kansas County & District Attorneys Association
1200 S.W. 10th Ave.
Topeka, KS 66604
Phone: 785-232-5822
FAX: 785-232-5868
E-mail: skearney@kearneyandassociates.com

Patrick Vogelsberg, Associate
E-mail: pvogelsberg@kearneyandassociates.com

KENTUCKY
http://ag.ky.gov/criminal/pac/Pages/default.aspx
Gina Carey, Executive Director
Office of the Prosecutors Advisory Council
Kentucky Attorney General’s Office
1024 Capitol Center Drive
Frankfort, KY 40601
Phone: 502-696-5310
FAX: 502-696-5532
E-mail: gcarey@prosecutors.ky.gov

LOUISIANA
www.ldaa.org
E. Pete Adams, Executive Director
Louisiana District Attorneys Association
NAPC Board of Directors
1645 Nicholson Drive
Baton Rouge, LA 70802-8143
Phone: 225-343-0171
FAX: 225-387-0237
E-mail: pete@ldaa.org

Roxanne Barrios Juneau (Roxie), Assistant Director
E-mail: roxie@ldaa.org
NATIONAL ASSOCIATION OF PROSECUTOR COORDINATORS CONTACTS
Updated: May 2016

MAINE
Currently Vacant

MARYLAND
www.mdssa.org
Steve Kroll, Coordinator
Maryland State’s Attorneys’ Association
3300 North Ridge Road - Suite 185
Ellicott City, MD 21042
Phone: 410-203-9881
FAX: 410-203-9891
E-mail: skroll@mdsaa.org

MASSACHUSETTS
www.state.ma.us/mdaa
Tara Maguire, Executive Director
Massachusetts District Attorneys Association
One Bulfinch Place - Suite 202
Boston, MA 02114
Phone: 617-723-0642
FAX: 617-367-1228
E-mail: tara.maguire@state.ma.us

MICHIGAN
www.michiganprosecutor.org
Larry Burdick, Executive Director
Michigan Prosecuting Attorneys Coord. Council
116 West Ottawa - Suite 200
Lansing, MI 48913
Phone: 517-334-6060
FAX: 517-334-6351
E-mail: burdickl@michigan.gov

Cheri Bruinsma, Assistant Executive Secretary
E-mail: bruinsmac@michigan.gov

KC Steckelberg, Director of Public Affairs
E-mail: kcs@michiganprosecutor.org

Herb Tanner, VAWA Training Attorney
E-mail: tannerh2@michigan.gov

Julie Welch, Child Abuse Training Project Director
E-mail: welchj@michigan.gov

MICHIGAN (cont’d)
Roberta Haney-Jones, Victim Rights Services Director
E-mail: haneyjonesr@michigan.gov

MINNESOTA
www.mcaa-mn.org
Robert M. Small, Executive Director
Minnesota County Attorneys Association
100 Empire Drive -Ste. 200
St. Paul, MN 55103
Phone: 651-641-1600
FAX: 651-641-1666
E-mail: rsmall@mcaa-mn.org

Stacy Albrecht, Education Director
E-mail: salbrecht@mcaa-mn.org

MISSISSIPPI
www.ago.state.ms.us
Camala C. Wyatt, Executive Director
Mississippi Prosecutors Training
NAPC Secretary Treasurer
P.O. Box 220
Jackson, MS 39205
Phone: 601-359-4205
FAX: 601-359-4200
E-mail: cwyat@ago.state.ms.us

MISSOURI
www.prosecutors.mo.gov
Jason Lamb, Executive Director
Missouri Office of Prosecution Services
Missouri Association of Prosecuting Attorneys
NAPC Board of Director
P.O. Box 899
Jefferson City, MO 65102
Phone: 573-751-0619
FAX: 573-751-1171
E-mail: jason.lamb@mops.mo.gov

Susan Glass, Deputy Executive Director/TSRP
E-mail: susan.glass@mops.mo.gov

Frank Jung, General Counsel
E-mail: frank.jung@mops.mo.gov
MISSOURI (cont’d)
Catherine Vannier, DVRP
Catherine.vannier@mops.mo.gov

Ben Miller, Technology/Automation
Resource Prosecutor
E-mail: ben.Miller@mops.mo.gov

Stephanie Watson, TSRP/Special
Prosecutions
E-mail: stephanie.Watson@mops.mo.gov

MONTANA
www.dojmt.gov
Brant Light, Assistant Attorney General
Training Coordinator
P.O. Box # 201401
Helena, MT 59620-1401
Phone: 406-444-5888
E-mail: blight@mt.gov

NEBRASKA
www.necaa.org/
Jackie McCullough, Executive Director
Nebraska County Attorneys Association
Box #8044, Lincoln, NE 68501
Phone: 402-476-6047
E-mail: Jackie@necaa.org

NEVADA
www.nvpac.state.nv.us
Patti Cafferata, Executive Director
Nevada Council for Prosecuting Attorneys
5420 Kieze Lane, Suite 202
Reno, NV 89511
Phone: 775-688-1872
Fax: 775-688-1822
E-mail: pcafferata@ag.nv.gov

NEW HAMPSHIRE
Currently Vacant

NEW JERSEY
www.nj.gov/oag/dcj/prosecutors-supervision.htm
Philip Aronow, Bureau Chief
Prosecutors Supervision & Coordination
Bureau
NJ Division of Criminal Justice,
P.O. Box# 85
Trenton, NJ 08625
Phone: 609-984-2814
Fax: 609-341-2077
E-mail: aronowp@njdcj.org

NEW MEXICO
www.nmdas.com
Henry Valdez, Executive Director
Administrative Office of the District
Attorneys
625 Silver Ave. SW
Albuquerque, NM 87102
Phone: 505-827-3789
FAX: 505-827-7578
E-mail: hvaldez@da.state.nm.us

NEW YORK
www.nypti.org/
Susan L. Valle, Executive Director
New York Prosecutors Training Institute
NAPC Board of Directors
107 Columbia St.
Albany, NY 12210
Phone: 518-432-1100 ex. 208
FAX: 518-432-1180
E-mail: susan.valle@nypti.org

Sean Smith, Deputy Director
E-mail: sean.smith@nypti.org

NORTH CAROLINA
www.ncdistrictattorney.org
Peg Dorer, Director
NAPC Board of Directors
North Carolina Conference of District
Attorneys
P.O. Box 3159
Cary, NC 27519
Phone: 919-890-1500
E-mail: peg.dorer@nccourts.org
NORTH CAROLINA (continued)
Rachel Larson, Child Abuse Resource Prosecutor
E-mail: rachel.b.larsen@nccourts.org
Tammy Smith, White Collar Crime Resource Prosecutor
tammy.j.smith@nccourts.org

NORTH DAKOTA
www.ndsaa.org/
Aaron Birst, Executive Director
1661 Capitol Way
Bismarck, ND 58502-0877
Phone: 701-328-7300
Fax: 701-328-7308
aaron.birst@ndaco.org
Kristi Pettit Venhuizen, TSRP
311 South 4th Street, Suite 103
Grand Forks, ND 58201
Phone: 701-780-9276
Fax: 701-780-0786
kpettit@kalashpettitlaw.com

OHIO
www.ohiopa.org
John E. Murphy, Executive Director
Ohio Prosecuting Attorneys Association
196 East State Street - Suite 200
Columbus, OH 43215
Phone: 614-221-1266
FAX: 614-221-0753
E-mail: murphyj@ohiopa.org

OKLAHOMA
www.ok.gov/dac/
Suzanne McClain Atwood, Executive Coordinator
Oklahoma District Attorneys Council
NAPC Board of Directors
421 N.W. 13th Street, Suite 290
Oklahoma City, OK 73103
Phone: 405-264-5000
FAX: 405-264-5099
E-mail: suzanne.atwood@dac.state.ok.us
Trent Baggett, Assistant Executive Coordinator
E-mail: trent.baggett@dac.state.ok.us

OREGON
www.odaa.oregon.gov/
Michelle N. Long
ODAA Coordinator
610 Hawthorne Ave. SE, Suite 210
Salem, OR 97301
Phone: 503-934-1111
Fax: 503-373-1936
E-mail: michelle.n.long@doj.state.or.us
Deena Ryerson, TSRP
E-mail: deena.a.ryerson@doj.state.or.us

PENNSYLVANIA
www.pdaa.org
Richard Long, Executive Director
Pennsylvania District Attorneys Association
2929 North Front Street
Harrisburg, PA 17110
Phone: 717-238-5416
FAX: 717-231-3912
E-mail: rlong@pdaa.org
Allison Hrestak, Training Manager
E-mail: ahrestak@pdaa.org

RHODE ISLAND
www.riag.ri.gov/
Jerry Coyne, Deputy Attorney General
150 South Main St.
Providence, RI 02903
Phone: 401-274-4400 x 2257
E-mail: gcoyne@riag.ri.us

SOUTH CAROLINA
http://osa.sc.gov/stateengagements/Pages/ProsecutionCoordination.aspx
David M. Ross, Executive Director
Commission on Prosecution Coordination
P.O. Box 11561
Columbia, SC 29211-1561
Phone: 803-343-0765
FAX: 803-343-0766
E-mail: dross@cpc.sc.gov
Amie Clifford, Training Attorney
E-mail: aclifford@cpc.sc.gov
SOUTH DAKOTA
http://sdstatesattorneys.org/
Paul Bachand, Executive Director
South Dakota State's Attorneys Association
P.O. Box 1174
Pierre, SD 57501
Phone: 605-224-0461
FAX: 605-224-1607
E-mail: pbachand@pirlaw.com

UTAH
http://upc.utah.gov/
Bob Church, Executive Director
Utah Prosecution Council
P.O. Box 140841
Salt Lake City, UT 84114-0841
Phone: 801-366-0201
FAX: 801-366-0204
E-mail: rjchurch@utah.gov

TENNESSEE
www.tndagc.org
Jerry Estes, Executive Director
Tennessee District Attorneys General Conference
226 Capitol Blvd., Suite 800
Nashville, TN 37243-0890
Phone: 615-741-1696
Fax: 615-741-7459
E-mail: jnestes@tndagc.org

Marilyn Jasperson, Training Director
E-mail: mjasperson@utah.gov
Paul W. Boyden, Executive Director
Statewide Association of Public Attorneys
111 E. Broadway-Suite 400
Salt Lake City, UT 84111-5232
Phone: 801-366-7809
FAX: 801-366-7891
E-mail: pboyden@slco.org

TEXAS
www.tdcaa.com
Rob Kepple, Executive Director
NAPC Board of Directors
Texas District and County Attorneys Association
505 W. 12th Suite 100
Austin, TX 78701
Phone: 512-474-2436
FAX: 512-478-4112
E-mail: kepple@tdcaa.com

Shannon Edmonds, Legislative Director
edmonds@tdcaa.com
Diane Beckham, Staff Counsel
E-mail: beckham@tdcaa.com

VERMONT
http://prosecutors.vermont.gov/
David Cahill, Executive Director
12 Baldwin Street
Montpelier, VT 05633-6401
Phone: 802-828-2891
Fax: 802-828-2881
david.cahill@state.vt.us

Shannon Edmonds, Legislative Director
edmonds@tdcaa.com

VIRGINIA
www.cas.state.va.us/
Jane Sherman Chambers, Executive Director
Commonwealth Attorneys Services Council
P.O. Box 3549
Williamsburg, VA 23187
Phone: 757-253-4146
FAX: 757-253-7159
jscham@wm.edu

Larry Martin, Senior Staff Attorney
lamar3@wm.edu
WASHINGTON
http://70-89-120-146/wapa/index.html
Tom McBride, Executive Secretary
Washington Association of Prosecuting
Attorneys
206 Tenth Ave., S.E.
Olympia, WA 98501-1399
Phone: 360-753-2175
E-mail: tmcbride@waprosecutors.org

Pamela Loginsky, Staff Attorney
E-mail: pamloginsky@waprosecutors.org

WEST VIRGINIA
www.pai.wv.gov/Pages/default.aspx
Philip Morrison, Executive Director
West Virginia Prosecuting Attorneys
Institute
90 MacCorkle Avenue SW, Suite 202
S Charleston, WV 25303
Phone: 304-558-3348
FAX: 304-744-7219
E-mail: philip.w.Morrison@wv.gov

Alec Ross, Coordinator
E-mail: uptowntil@aol.com

WISCONSIN
http://wisconsindaa.com/
Roy Korte, Director Criminal Litigation
Unit
NAPC Board of Directors
P.O. Box 7857
Madison, WI 53707-7857
Phone: 608-267-1339
Cell: 608-513-3522
Fax: 608-267-2778
E-mail: korterr@doj.state.wi.us

Amy Domaszek, Coordinator
Phone: 608-267-9746
E-mail: spet@doj.state.wi.us

WYOMING
https://www.justice.gov/usao-wy
Matthew F. Redle, Sheridancounty
Attorney
224 S. Main, Suite B6
Sheridan, WY 82801
Phone: 307-674-2580
E-mail: mredle@sheridancounty.com

NATIONAL ASSOCIATION OF PROSECUTOR COORDINATORS
Thomas M. Robertson, Executive Director
8283 Williams Road
Dewitt, MI 48820
517-402-8177
trob@napc.us

NATIONAL CRIMINAL JUSTICE ASSOCIATION
www.ncja.org
Cabell C. Cropper, Executive Director
National Criminal Justice Association
720 7th Street NW, Third Floor
Washington, DC 20001
Phone: 202-628-8550
E-mail: ecropper@ncja.org

NATIONAL DISTRICT ATTORNEYS ASSOCIATION
www.ndaajustice.org
Kay Chopard Cohen, Executive Director
44 Canal Center Plaza, Suite 110
Alexandria, VA 22314
Phone 703-549-9222
E-mail: kcc@ndaajustice.org

NATIONAL HIGHWAY TRAFFIC SAFETY ADMINISTRATION
www.nhtsa.dot.gov
Todd Hoose, Highway Safety Specialist
W44-222, NTI-111
1200 New Jersey Ave., SE
Washington, DC  20590
202-366-2696
E-mail: todd.hoose@dot.gov